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# SUBCONTRACTOR PLAN

Origination Date: (mo-yr)

Document Identifier:	Subcontractor Plan
Date:	
Project:	Your Project
Document Status:	Draft, Released, Redlined

**Abstract:**

This document describes the subcontractor plan for (your project).

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**REVISION LOG**

Issue	Date	Comment	Author
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**DOCUMENT CHANGE RECORD**

Issue	Item	Reason for Change

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1. Type of Plan

This plan is an individual subcontractor plan where all elements are developed specifically for this contract and applicable for the full term of this contract.

2. Goals

The Company believes this contract provides significant opportunities for the use of small, HUBZone small, small disadvantaged, women-owned, veteran-owned and service-disabled veteran owned small business concerns as subcontractors. The Company anticipates the subcontracting plan will achieve the following goals:

A. [Redacted]

B. [Redacted]

C. [Redacted]

D. [Redacted]

E. [Redacted]

3. Description of all the products and/or services to be subcontracted under this contract and an indication of the types of organizations supplying them.

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For instance:

- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]

4. The Company developed subcontracting goals for small and small disadvantaged business concerns according to the terms and conditions of the (your project).

5. Indirect costs have been \_\_\_\_\_ have not been \_\_\_X\_\_\_ included in the dollar and percentage subcontracting goals stated above.

6. When indirect costs are included, the Company [Redacted]

7. Program Administrator

[Redacted]

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Duties: The Company's program administrator has [REDACTED]

Duties include but are not limited to the following activities:

A. [REDACTED]

B. [REDACTED]

C. [REDACTED]

D. [REDACTED]

E. [REDACTED]

F. [REDACTED]

G. [REDACTED]

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H. [Redacted]

I. [Redacted]

J. [Redacted]

K. [Redacted]

L. [Redacted]

M. [Redacted]

8. Equitable Opportunity

The Company ensures that small business, small disadvantaged business, women-owned small business, veteran-owned and HUBZone small business concerns have [Redacted] [Redacted] These efforts may include but are not limited to the following activities:

- A. [Redacted]
- 1. [Redacted]
- 2. [Redacted]
- 3. [Redacted]
- 4. [Redacted]
- 5. [Redacted]
- 6. [Redacted]

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- B. [Redacted]
1. [Redacted]
  2. [Redacted]
  3. [Redacted]

C. [Redacted]

9. Flow-Down Clause

The Company includes the provisions under FAR 52.219-8, "Utilization of Small Business Concerns", in all subcontracts that offer further subcontracting opportunities.

10. Reporting and Cooperation

The Company assures

- (1) [Redacted]
- (2) [Redacted]
- (3) [Redacted]

11. Recordkeeping

The Company maintains the following records to demonstrate the procedures adopted to comply with the requirements and goals in the subcontracting plan. These records include but not be limited to the following;

- A. [Redacted]
- B. [Redacted]
- C. [Redacted]

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- (1) [Redacted]
- (2) [Redacted]
- (3) [Redacted]
- (4) [Redacted]
- (5) [Redacted]
- (6) [Redacted]

D. [Redacted]

- E. [Redacted]
- (1) [Redacted]
- (2) [Redacted]

F. [Redacted]

G. [Redacted]

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