

SUPPLIER SURVEY

SUPPLIER INFORMATION:

CAGE CODE: _____

Supplier Name: _____

Supplier Code: _____

Address: _____
(Street) (City) (State) (Zip)

Quality Manager: _____ Phone: _____ Fax: _____

SURVEY BACKGROUND INFORMATION:

Reason for Survey: New Supplier ☐ Recertification ☐ Corrective Action Follow-Up ☐

Survey Date: _____ Approval Date: _____

Approval Method: Survey ☐ History ☐

(If History, attach summary) History summary attached: Yes ☐ No ☐

Special Process Codes (if known) _____

SUPPLIER BACKGROUND INFORMATION:

☐ Yes ☐ No

☐ Yes ☐ No

☐ Yes ☐ No

☐ Yes ☐ No

☐ 1 ☐ 2 ☐ 3

Number in Quality _____ Years in Business _____

☐ Yes ☐ No Delegated by _____

SURVEY RESULTS:

APPROVAL STATUS: (A, C, or D) _____

Survey Expiration Date (if required by applicable specification) _____

Yes ☐ No ☐ _____ Yes ☐ No ☐

This survey was performed by _____.

Surveyor's Office Phone Number: _____ Survey was requested by site: _____

Signature: _____ Date: _____

SUPPLIER SURVEY

Audit and HDBK Question Number	MIL-Q-9858 Paragraphs	Acceptable	In space under 'Acceptable' enter 'Y' for conformance, 'N' for Nonconformance, or 'X' for Not Applicable. Under comments enter terse statement describing nature of nonconformance for each 'N' entry. Comments are mandatory for all objective evidence observed.
1.0 Scope 1.1 Applicability (Not applicable) 1.2 Contractual intent (Not applicable) 1.3 Relation to other contract requirements (Not applicable) 2.0 (Not applicable) 3.0 Quality Program Management 3.1 Organization			
1. (1)	Does the established program identify the organizational element responsible for each of the various quality efforts?		
2. (2)			
3. (3)	Does management regularly review the status and adequacy of the quality program?		
3.2 Initial Quality Planning			
4. (1)			
5. (2)	Does the supplier perform initial quality planning as early as possible?		
6. (3)			
7. (4)	Has action been taken to make the controls for special requirements compatible throughout manufacturing, inspection, and testing?		
3.3 Work Instructions			
8. (1)	Are documented work instructions available and used for all work operations which affect quality?		
9. (2)			
10. (3)	Are standards available for each work operations?		
11. (4)			
12. (5)	Do supervisors, managers, and inspectors make proper use of work instructions?		
13. (6)			
3.4 Records			
14. (1)	Are there records of all essential activities?		
15. (2)			
16. (3)	Are there effective means for assuring the currency, completeness, and accuracy of records?		
17. (4)			
18. (5)	Do inspection records and work instruction compliance		

SUPPLIER SURVEY

Audit and HDBK 50 Question Number	MIL-Q-9858 Paragraphs	Acceptable	In space under 'Acceptable' enter 'Y' for conformance, 'N' for Nonconformance, or 'X' for Not Applicable. Under comments enter terse statement describing nature of nonconformance for each 'N' entry. Comments are mandatory for all objective evidence observed.
	records indicate the quantitative degree of acceptance or rejection of product of work effort?		
19. (6)			
20. (7)	Do management actions reflect the analysis and use of records?		
3.5 Corrective Action			
21. (1)	Does the program provide for prompt detection of inferior quality and correction of its assignable causes?		
22. (2)			
23. (3)	Are analyses made to identify trends towards product deficiencies?		
24. (4)			
25. (5)	Does corrective action extend to suppliers' products?		
26. (6)			
27. (7)	Are data analysis and product examination conducted on scrap or rework to determine extent and causes of defects?		
28. (8)			
3.6 Costs Related to Quality			
29. (1)	Has the supplier determined the specific quality cost data that it needs?		
30. (2)			
31. (3)	Does the data identify the cost of prevention or correction of defect or both?		
32. (4)			
33. (5)	Is cost data available for on-site review by the Customer QA Representative?		
4.0 Facilities and Standards			
4.1 Drawings, Documentation and Changes			
34. (1)	Is there a procedure for assuring the engineering adequacy of drawings?		
35. (2)			
36. (3)	Has all the supplemental documentation necessary to produce articles in conformance with design been provided?		
37. (4)			
38. (5)	Is there appropriate monitoring of changes requiring approval by off-site Customer design authorities?		
39. (6)			

SUPPLIER SURVEY

Audit and HDBK 50 Question Number	MIL-Q-9858 Paragraphs	Acceptable	In space under 'Acceptable' enter 'Y' for conformance, 'N' for Nonconformance, or 'X' for Not Applicable. Under comments enter terse statement describing nature of nonconformance for each 'N' entry. Comments are mandatory for all objective evidence observed.
40. (7)	Is there appropriate monitoring by the supplier of all changes not requiring Customer approval?		
41. (8)	[REDACTED]		
42. (9)	Does the supplier monitor all subtier supplier changes which require his approval?		
43. (10)	[REDACTED]		
44. (11)	Is there complete contract compliance concerning rights in data?		
45. (12)	[REDACTED]		
4.2 Measuring and Test Equipment			
46. (1)	Are the gauges, testing and measuring equipment necessary to assure that products meet technical requirements available and used?		
47. (2)	[REDACTED]		
48. (3)	Are these devices inspected on a regular basis to determine that they are of the required accuracy?		
49. (4)	[REDACTED]		
50. (5)	Does the program comply with MIL-STD-45662A, 'Calibration System Requirements'?		
51. (6)	[REDACTED]		
52. (7)	Is the certification of these standards traceable to national standards that are recognized as absolute by the National Institute of Standards and Technology?		
53. (8)	[REDACTED]		
4.3 Production Tooling used as a Media of Inspection			
54. (1)	Is all tooling which is used as inspection equipment proved for accuracy prior to use?		
55. (2)	[REDACTED]		
4.4 Use of Suppliers' Inspection Equipment			
56. (1)	[REDACTED]		
57. (2)	Does the supplier provide personnel to perform this inspection, if warranted?		
4.5 Advanced Metrology Requirements			

SUPPLIER SURVEY

Audit and HDBK 50 Question Number	MIL-Q-9858 Paragraphs	Acceptable	In space under 'Acceptable' enter 'Y' for conformance, 'N' for Nonconformance, or 'X' for Not Applicable. Under comments enter terse statement describing nature of nonconformance for each 'N' entry. Comments are mandatory for all objective evidence observed.
58. (1)	Has the supplier reviewed the request for proposal or contract to determine whether or not there are any unusual precision measurement requirements?		
59. (2)			
5.0 Control of Purchases 5.1 Responsibility			
60. (1)	Does the program assure that products and services furnished by subtier suppliers meet contract requirements?		
61. (2)			
62. (3)	Is objective quality evidence provided by the subtier supplier and is it used to assure effective and economical control of quality?		
63. (4)			
64. (5)	Does the supplier review his subtier supplier's quality efforts at intervals consistent with the complexity and quantity of the product?		
65. (6)			
66. (7)	Does the program provide for sufficient receiving inspection of all supplies and services furnished to the supplier?		
67. (8)			
68. (9)	Are there adequate procedures for communicating requirements to subtier suppliers?		
69. (10)			
70. (11)	Are there adequate procedures for providing subtier suppliers with appropriate data regarding unsatisfactory quality?		
71. (12)	Are		
5.2 Purchasing Data			
72. (1)	Does the supplier require his subtier suppliers to have effective control of product quality?		
73. (2)			
74. (3)	Do purchasing documents also contain all other routine and special requirements, e.g., routine manufacturing, inspecting, testing, and packaging requirements; or		

SUPPLIER SURVEY

Audit and HDBK 50 Question Number	MIL-Q-9858 Paragraphs	Acceptable	In space under 'Acceptable' enter 'Y' for conformance, 'N' for Nonconformance, or 'X' for Not Applicable. Under comments enter terse statement describing nature of nonconformance for each 'N' entry. Comments are mandatory for all objective evidence observed.
	quality system, direct shipment, or other such special requirements?		
75. (4)	[REDACTED]		
76. (5)	Are requirements for necessary tests and inspections of raw materials specified in purchasing documents?		
77. (6)	[REDACTED]		
78. (7)	Are the necessary instructions provided by any required direct shipments from the supplier's or subtier supplier's plants to the Government?		
6.0 Manufacturing Control			
6.1 Materials and Materials Controls			
79. (1)	Does the supplier inspect subtier supplier's material to the extent necessary upon receipt?		
80. (2)	[REDACTED]		
81. (3)	Does the supplier assure that raw materials conform to the applicable physical, chemical, and other technical requirements, using laboratory analyses as necessary?		
82. (4)	[REDACTED]		
83. (5)	Are tested, approved raw materials identified and carefully segregated from those not tested or approved?		
84. (6)	[REDACTED]		
6.2 Production Processing and Fabrication			
85. (1)	Are all production processes accomplished under controlled conditions?		
86. (2)	[REDACTED]		
87. (3)	Do work instructions provide criteria for determining whether production, processing, and fabrication work is acceptable or unacceptable?		
88. (4)	Does [REDACTED]		
89. (5)	Are physical examinations, measurement, or tests of materials and products provided for each work operation?		
90. (6)	[REDACTED]		
91. (7)	Are both physical and process inspections used when either alone is inadequate, or when required by the contract?		
92. (8)	[REDACTED]		

SUPPLIER SURVEY

Audit and HDBK 50 Question Number	MIL-Q-9858 Paragraphs	Acceptable	In space under 'Acceptable' enter 'Y' for conformance, 'N' for Nonconformance, or 'X' for Not Applicable. Under comments enter terse statement describing nature of nonconformance for each 'N' entry. Comments are mandatory for all objective evidence observed.
93. (9)	Are unsuitable inspection or monitoring methods promptly corrected?		
94. (10)			
95. (11)	Are approval and rejection criteria provided for all inspections and monitoring actions?		
96. (12)			
97. (13)	For highly specialized and complex processes, does the quality program assure that appropriate, more detailed work instructions are provided?		
98. (14)			
6.3 Completed Item Inspection and Testing			
99. (1)	Are completed items given a final inspection and test which indicates overall quality?		
100. (2)			
101. (3)	Are inspection and test problems or deficiencies promptly reported to designers?		
102. (4)			
6.4 Handling, Storage, and Delivery			
103. (1)	Are adequate work and inspection instructions prepared and implemented for handling, storage, and delivery of material?		
104. (2)			
105. (3)	Are there procedures and regular schedules for the inspection of products in storage, and are these procedures adequate to prevent deterioration or damage?		
106. (4)	Is		
107. (5)	Are all required critical environments maintained within packaging?		
108. (6)			
109. (7)	Are all shipments prepared and transported in compliance with Government and carrier regulations?		
110. (8)			
6.5 Nonconforming Material			
111. (1)	Does the supplier have an effective system for controlling		

SUPPLIER SURVEY

Audit and HDBK 50 Question Number	MIL-Q-9858 Paragraphs	Acceptable	In space under 'Acceptable' enter 'Y' for conformance, 'N' for Nonconformance, or 'X' for Not Applicable. Under comments enter terse statement describing nature of nonconformance for each 'N' entry. Comments are mandatory for all objective evidence observed.
	nonconforming material?		
112. (2)	[REDACTED]		
113. (3)	Are the procedures for repair and rework of nonconforming material documented and acceptable to the Customer?		
114. (4)	[REDACTED]		
115. (5)	Do repair and rework activities comply with documented procedures?		
116. (6)	[REDACTED]		
6.6 Statistical Quality Control and Analysis			
117. (1)	Are supplier-designed sampling plans available for review by the Customer Representative?		
118. (2)	[REDACTED]		
119. (3)	[REDACTED]		
6.7 Indication of Inspection Status			
120. (1)	Does the supplier have an effective system for identifying the inspection status of products?		
121. (2)	[REDACTED]		
7.0 Coordinated GE and/or Government/Supplier Actions			
7.1 GE Inspection at Supplier or Subtier Supplier Facilities			
122. (1)	Do supplier purchasing documents require Customer or Government source inspection of subtier suppliers only when Customer or Government so requests?		
123. (2)	[REDACTED]		
124. (3)	Are copies of applicable purchasing documents provided to the Customer Representative at subtier supplier's plants?		
7.2 Government Property			
7.2.1 Government Furnished Material			
7.2.2 Damaged Government Furnished Material (GFM)			
7.2.3 Bailed Property			
125. (1)	Does the supplier examine GFM upon receipt for damage, quantity, completeness, and type?		
126. (2)	[REDACTED]		
127. (3)	Is functional testing performed before or after installation, or both, as required by the specification or contract?		

SUPPLIER SURVEY

Audit and HDBK 50 Question Number	MIL-Q-9858 Paragraphs	Acceptable	In space under 'Acceptable' enter 'Y' for conformance, 'N' for Nonconformance, or 'X' for Not Applicable. Under comments enter terse statement describing nature of nonconformance for each 'N' entry. Comments are mandatory for all objective evidence observed.
128. (4)			
129. (5)	Does the supplier record and report to the Government any damage, malfunction, or deterioration of GFM prior to, during, and after installation?		
130. (6)			
131. (7)	Does the supplier inspect bailed property periodically?		
132. (8)			

Copyright © JnF Specialties, LLC. All rights reserved worldwide.

Copyright © JnF Specialties, LLC. All rights reserved worldwide. www.quality-control-plan.com/copyright.htm

Add to Cart