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REDACTED

Your Company Name

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QUALITY PLAN

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Abstract:

This document describes the quality plan for xxxxxx.

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(Note: This quality plan is based upon ISO 10005:2018. Remove this note prior to release of quality plan.)

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1.0 General

The quality plan defines the quality practices, resources and activities that are applicable to (your project).

2.0 Scope

The quality plan is a summary of operations that are applicable to (your project).

3.0 Quality Plan Inputs

The Company captures [REDACTED] as part of the **Proposal Development & Contract Review Procedure**. Requirements are reviewed to [REDACTED] Responsible Authorities are aware of changes. Applicable documents are [REDACTED]

4.0 Quality Objectives

The Company performs all quality plan functions to [REDACTED]

5.0 Responsibilities

Responsible Authorities oversee the project to [REDACTED]
 Solutions are transmitted to and resolved by [REDACTED]
 Management has empowered all employees to [REDACTED]
 The Company's Project Manager has overall responsibility for [REDACTED]
 The Company's Quality Manager is responsible for [REDACTED]
 The Customer primary contact is: [NAME]
 (Insert your Organization Chart if desired)

6.0 Control of Documented Information

Documents are controlled according to the **Documented Information Procedure** to ensure the information on them is [REDACTED]
 Documents are reviewed and approved prior to release and only the latest versions are available to users. Previous versions [REDACTED]

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7.0 Resources

Project resources are discussed and allocated during Management Review according to the **Management Process Procedure**.

7.1 Provision of resources

The Company determines and provides the resources needed [REDACTED] according to the **Management Process Procedure**, which considers [REDACTED]

7.2 Materials, products and services

The Company reviews Customer requirements according to the **Proposal Development and Contract Review Procedure** [REDACTED] which includes [REDACTED]

The Company pays particular attention to review of requirements that are [REDACTED]. The Company reviews its own requirements and general/specific statutory and regulatory requirements (OSHA, CSPC, [REDACTED] and [REDACTED].

The Company confirms requirements [REDACTED] when the Customer [REDACTED].

7.3 People

The Company determines and provides the people necessary for [REDACTED] according to the **Management Process Procedure** and **Training Procedure**.

The Company determines the necessary competence for Employees [REDACTED]. The Company ensures [REDACTED]. The Company evaluates the effectiveness of [REDACTED] and maintains records [REDACTED] according to the **Management Process Procedure**, **Training Procedure** and **Documented Information Procedure**.

The Company ensures Employees and Contractors are [REDACTED]. In addition, Employees and Contractors are [REDACTED].

7.4 Infrastructure and environment for the operation of processes

The Company determines, provides and maintains the infrastructure necessary [REDACTED] according to the **Management Process Procedure**. The Company determines, provides and maintains [REDACTED].

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7.5 Monitoring and measuring resources

The Company determines and provides resources needed to ensure [REDACTED] according to the **Management Process Procedure**, which ensures the provided resources are [REDACTED]. Appropriate documented information is retained and maintained according to the **Documented Information Procedure** as evidence of [REDACTED]. Measuring equipment is identified for traceability then calibrated and/or verified [REDACTED] according to the **Calibration Procedure**.

8.0 Customers and Interested Parties Communication

The Company treats Customer and interested party communication as an important [REDACTED]. The following communication methods are used within the Management process:

- [REDACTED]
- [REDACTED]
- [REDACTED]

9.0 Design and Development

The **Design and Development Procedure** ensures [REDACTED] the Company specifies [REDACTED].

9.1 Design and development process

The Company's design and development process ensures design activities are conducted in a controlled manner that is defined in the **Design and Development Procedure**.

9.2 Control of design and development changes

When the requirements for products and services are changed, the Company applies the **Proposal Development and Contract Review Procedure** to ensure [REDACTED].

10.0 Externally Provided Processes, Products and Services

Purchasing is treated as a process within the Company's quality plan, which is defined in the **Purchasing Procedure**. The Company accepts responsibility for [REDACTED] including Customer designated sources.

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The Company does not use [REDACTED]
[REDACTED]

11.0 Production and Service Provision

The sequence and interaction of processes has been determined and are controlled by specific work details. Workmanship standards are [REDACTED]
[REDACTED] Corrective actions are controlled according to the **Corrective Action Procedure** to ensure [REDACTED]
[REDACTED]

The Company plans and carries out processes that include assurances that:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

The engineering drawings and technical documentation provide the requirements for all deliverables and services. In all cases, this includes [REDACTED]
[REDACTED]

Incoming materials are inspected according to the **Receiving Procedure** to ensure [REDACTED]
[REDACTED]

In-process inspections are conducted to ensure [REDACTED]
[REDACTED]

Once all operations are complete, work undergoes [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

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12.0 Identification and Traceability

All products are identified throughout their product life cycle, which is fully defined in the **Production Procedure**. Other identification and traceability requirements are defined in [REDACTED]

13.0 Property Belonging to Customers and External Providers

Customer property is suitably identified [REDACTED]

[REDACTED] If the property is designated by the Customer for a specific use or order, [REDACTED]

Customer property is controlled according to the **Production Procedure**, contract requirements and applicable property and/or facility agreements.

14.0 Preservation of Outputs

The Company prepares instructions for [REDACTED]

[REDACTED] The instructions are detailed in the applicable job documentation and general rules are defined in the **Production Procedure**.

15.0 Control of Nonconforming Outputs

All work that is found to be nonconforming against specified requirements are [REDACTED]

[REDACTED] taken to [REDACTED]

[REDACTED] The process of controlling nonconformances is fully defined in the **Nonconformances Procedure**.

16.0 Monitoring and Measurement

The Company measures the output of the production process according to [REDACTED]

Monitoring and Measurement includes:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

Measuring equipment is controlled according to the **Calibration Procedure**.

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17.0 Audits

Internal quality audits are conducted to ensure [REDACTED]

[REDACTED] The internal audit process is fully defined in the *Internal Auditing Procedure*.

18.0 Work Details

(Guidance Note: Tailor this section to address key elements of the project. A definable feature of work is a task that [REDACTED] may be identified by [REDACTED]

[REDACTED] This list should be agreed upon during the management meeting.)

(Guidance Note: For instance - list each work element in "bullet format" from your Contract or Request for Quote/Proposal.)

Remove the above guidance notes prior to release of the quality plan.

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