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Internal Production / QA Audit

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Sins ipt E.O. Number - Description Letter Date Contract#: Your Co Name **Internal Audit** (Your #) 1 of 6 Form Rev: Orig

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PURPOSE

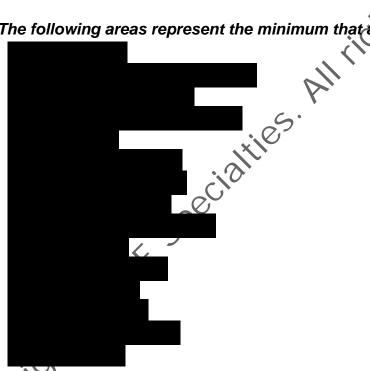
Establish the methods and responsibilities for auditing internal production and quality control operations.



- The internal audit shall be conducted once each calendar quarter. 2.1
- The internal audit team shall consist of 2.2
- 2.3 All audit operations shall be recorded on
- 2.4
- If at any time an audit team finds an area out of specification control, they shall 2.5

AREAS OF AUDIT 3.0

The following areas represent the minimum that audits shall be performed: 3.1



- Raw Material Control Stock Control 3.2
- Raw material certification file is complete, check last 5 orders.

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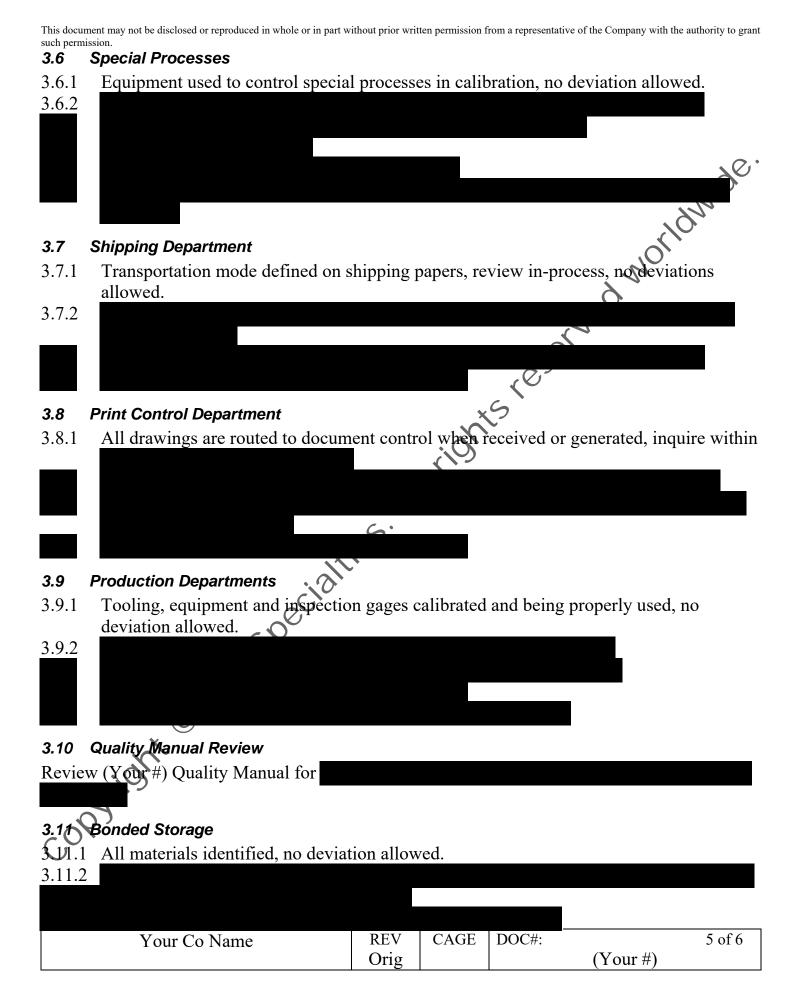
Raw material is properly stored - 1st in/1st out, no deviation allowed. 3.2.4

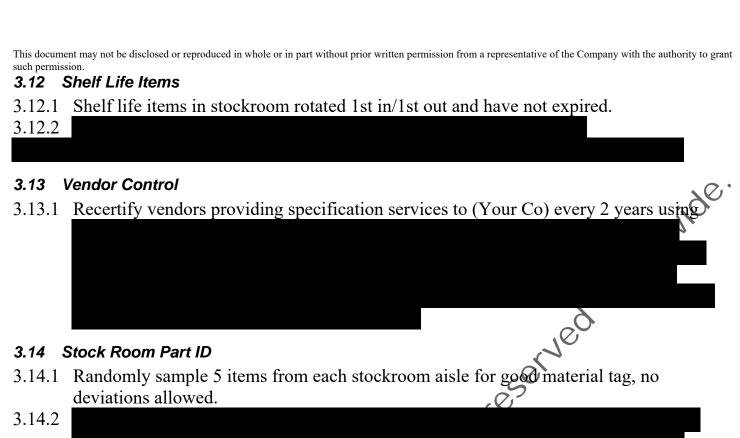
Receiving Inspection

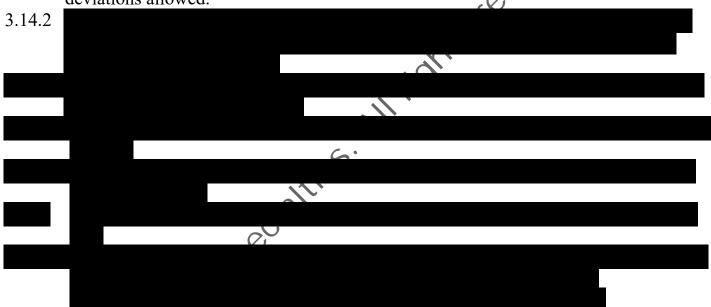


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3.15 Lab Inspection

3.15.1 Perform procedural audit of (Your #) that is in-process on the day of audit and schedule

4.0 WORKMANSHIP

Adherence is mandatory to applicable federal, state, local and environmental, health and safety requirements.

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