

Your Logo

INTERNAL AUDIT REPORT

[REDACTED] - STEP ONE: [REDACTED]

Process to Audit (Audit Scope): MANUFACTURING/PRODUCTION	
Audit Date(s):	Lead Auditor:
Audit #:	Other Auditor(s) on Team:
Applicable Clauses of AS9100 Standard:	
8.1 Operational Planning and Control 8.5.2 Identification & Traceability 8.5.3 Property Belonging to Customers 8.5.4 Preservation 8.6 Release of Products and Services 8.7 Control of Nonconforming Outputs	List Inputs to the process: [REDACTED]
Applicable Sections of [REDACTED]:	
[REDACTED]:	
Process Owner:	

List any other applicable documents, if any:	
Document Title	Revision

[REDACTED] - STEP TWO: [REDACTED]

Read the applicable sections of the Company documents, including [REDACTED] Compare with the applicable clauses of [REDACTED]		
Question	Y/N	Evidence or Notes Sheet Ref. #
In general, does the Company [REDACTED] [REDACTED]		
Review any customer requirements that may be applicable to this process. (If there are none, enter "N/A" in the middle column.) In general, does the Company [REDACTED]		
Review any statutory or regulatory requirements that may be applicable to this process. (If there are none, enter "N/A" in the middle column.) In general, does the Company [REDACTED] [REDACTED]		

Indicate [REDACTED]

[REDACTED] - STEP THREE: [REDACTED]

Compare the requirements of [REDACTED] and [REDACTED] [REDACTED]			
Requirement Reference	Question	Y/N or n/a	Evidence or Notes Sheet Ref. #
Clause 8.1	[REDACTED]		
Clause 8.1	[REDACTED]		
Clause 8.1	[REDACTED]		

INTERNAL AUDIT REPORT

Compare the requirements of [REDACTED] and [REDACTED]

Requirement Reference	Question	Y/N or n/a	Evidence or Notes Sheet Ref. #
Clause 8.1	[REDACTED]		
Clause 8.1	[REDACTED]		
Clause 8.1	[REDACTED]		
Clause 8.1	[REDACTED]		
Clause 8.1	[REDACTED]		
Clause 8.5.2	[REDACTED]		
Clause 8.5.2	[REDACTED]		
Clause 7.5.4	[REDACTED]		
Clause 7.5.4	[REDACTED]		
Clause 7.5.4	[REDACTED]		
Clause 8.5.4	[REDACTED]		
Clause 8.5.4	[REDACTED]		
Clause 8.5.4	[REDACTED]		
Clause 8.6	[REDACTED]		
Clause 8.6	[REDACTED]		

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INTERNAL AUDIT REPORT

Compare the requirements of ISO 9001 and AS9100, the QMS Manual and other documentation against what employees are actually doing in everyday practice.			
Requirement Reference	Question	Y/N or n/a	Evidence or Notes Sheet Ref. #
Clause 8.6	[REDACTED]		
Clause 8.6	Do records indicate the person(s) authorizing release [REDACTED]		
Clause 8.6	[REDACTED]		
Clause 8.6	When key characteristics have been identified, are they monitored and controlled?		
Clause 8.6	[REDACTED]		
Clause 8.6	[REDACTED]		
Clause 8.6	[REDACTED]		
Clause 8.6	[REDACTED]		
Clause 8.6	[REDACTED]		
Clause 8.6	[REDACTED]		
Clause 8.6	[REDACTED]		
Clause 8.6	[REDACTED]		
Clause 8.6	[REDACTED]		
Clause 8.6	[REDACTED]		
Clause 8.6	[REDACTED]		

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INTERNAL AUDIT REPORT

Compare the requirements of ISO 9001 and AS9100, the QMS Manual and other documentation against what employees are actually doing in everyday practice.			
Requirement Reference	Question	Y/N or n/a	Evidence or Notes Sheet Ref. #
Clause 8.6	[REDACTED]		
Clause 8.6	[REDACTED]		
Clause 8.7	[REDACTED]		
Clause 8.7	[REDACTED]		
Clause 8.7	[REDACTED]		
Clause 8.7	[REDACTED]		
Clause 8.7	[REDACTED]		
Clause 8.7	[REDACTED]		
Clause 8.7	[REDACTED]		
Clause 8.7	[REDACTED]		
Clause 8.7	[REDACTED]		
Clause 8.7	When nonconforming product is corrected, is there evidence that it is subject to re-verification to demonstrate conformity to the requirements?		
Clause 8.7	[REDACTED]		
Clause 8.7	[REDACTED]		
Clause 8.7	[REDACTED]		

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Compare the requirements of ISO 9001 and AS9100, the QMS Manual and other documentation against what employees are actually doing in everyday practice.			
Requirement Reference	Question	Y/N or n/a	Evidence or Notes Sheet Ref. #
	[REDACTED]		
Clause 8.7	Is product dispositioned for scrap conspicuously and permanently marked, or positively controlled, until physically rendered unusable?		
Clause 8.7	[REDACTED]		
Clause 8.7	[REDACTED]		

Review previous audits for this process. Review previous [REDACTED]			
Add additional [REDACTED] here, based on the previous audits, [REDACTED]			
Requirement Reference	Question	Y/N	Evidence or Notes Sheet Ref. #

STEP SEVEN: [REDACTED]

The completed audit report must [REDACTED]
[REDACTED]

[REDACTED]

- [REDACTED] [REDACTED] [REDACTED]
- [REDACTED] [REDACTED] [REDACTED]
- [REDACTED] [REDACTED] [REDACTED]
- [REDACTED] [REDACTED] [REDACTED]
- [REDACTED] ———

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NOTES PAGE

Note #	Notes, evidence, findings, comments, etc.

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