

REDACTED

This document may not be disclosed or reproduced in whole or in part without prior written permission from a representative of the Company with the authority to grant such permission.

Copyright © JnF Specialties, LLC. All rights reserved worldwide. www.quality-control-plan.com/copyright.htm

Add to Cart

Internal Production / QA Audit

(mo/yr)

Revisions		Rev:	Orig
Letter	E.O. Number - Description	Date	
Used On	Contract#:	Your Co Name	
Prepared By:			
		Internal Audit	
		(Your #)	
			Form Rev: Orig 1 of 6

Your Logo

TABLE OF CONTENTS

1.0 PURPOSE3

2.0 GENERAL3

3.0 AREAS OF AUDIT3

 3.1 *The following areas represent the minimum that audits shall be performed:.....3*

 3.2 *Raw Material Control - Stock Control.....3*

 3.3 *Receiving Inspection.....4*

 3.4 *In-process and Final Inspection4*

 3.5 *Inspection Tools and Gage Control.....4*

 3.6 *Special Processes.....5*

 3.7 *Shipping Department5*

 3.8 *Print Control Department.....5*

 3.9 *Production Departments.....5*

 3.10 *Quality Manual Review5*

 3.11 *Bonded Storage.....5*

 3.12 *Shelf Life Items6*

 3.13 *Vendor Control.....6*

 3.14 *Stock Room Part ID.....6*

 3.15 *Lab Inspection6*

4.0 WORKMANSHIP6

Copyright © JnF Specialties, LLC. All rights reserved worldwide. www.quality-control-plan.com/copyright.htm

Your Co Name	REV Orig	CAGE	DOC#:	2 of 6 (Your #)
--------------	-------------	------	-------	------------------------

3.2.4 Raw material is properly stored - 1st in/1st out, no deviation allowed.

3.3 Receiving Inspection

3.3.1 Material handled with care, witness operation.

3.3.2

[Redacted]

[Redacted]

[Redacted]

3.4 In-process and Final Inspection

3.4.1 Materials handled with care, witness operations.

3.4.2

[Redacted]

[Redacted]

[Redacted]

3.5 Inspection Tools and Gage Control

3.5.1 Tool and gages handled and stored with care, no deviation allowed.

3.5.2

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

Your Co Name	REV Orig	CAGE	DOC#: (Your #)	4 of 6
--------------	-------------	------	-------------------	--------

3.6 Special Processes

3.6.1 Equipment used to control special processes in calibration, no deviation allowed.

3.6.2 [Redacted]

3.7 Shipping Department

3.7.1 Transportation mode defined on shipping papers, review in-process, no deviations allowed.

3.7.2 [Redacted]

3.8 Print Control Department

3.8.1 All drawings are routed to document control when received or generated, inquire within [Redacted]

[Redacted]

3.9 Production Departments

3.9.1 Tooling, equipment and inspection gages calibrated and being properly used, no deviation allowed.

3.9.2 [Redacted]

3.10 Quality Manual Review

Review (Your #) Quality Manual for [Redacted]

3.11 Bonded Storage

3.11.1 All materials identified, no deviation allowed.

3.11.2 [Redacted]

Your Co Name	REV Orig	CAGE	DOC#: (Your #)	5 of 6
--------------	-------------	------	-------------------	--------

3.12 Shelf Life Items

3.12.1 Shelf life items in stockroom rotated 1st in/1st out and have not expired.

3.12.2 [Redacted]

3.13 Vendor Control

3.13.1 Recertify vendors providing specification services to (Your Co) every 2 years using

[Redacted]

3.14 Stock Room Part ID

3.14.1 Randomly sample 5 items from each stockroom aisle for good material tag, no deviations allowed.

3.14.2 [Redacted]

3.15 Lab Inspection

3.15.1 Perform procedural audit of (Your #) that is in-process on the day of audit and schedule

[Redacted]

4.0 WORKMANSHIP

Adherence is mandatory to applicable federal, state, local and environmental, health and safety requirements.

Your Co Name	REV Orig	CAGE	DOC#: (Your #)	6 of 6
--------------	-------------	------	-------------------	--------

Production / QA Process Audit						Survey#:
Process:					Inspector:	Date:
	Process Segment	Action				

Form Rev: Orig

Copyright © JnF Specialties. All rights reserved worldwide.

Production / QA Process Audit

Survey#:

Process:	Inspector:	Date:			
Process Segment	Action				
Number	Description	Start	End	Nature of Finding	Corrective Action
3.2.1	Certification				
3.2.1.1	[Redacted]				
3.2.2	Identification				
3.2.3	[Redacted]				
3.2.4	1st in 1st out				
3.3.1	Handling				
3.3.2	[Redacted]				
3.3.3	Calibration				
3.3.4	Rejects				
3.3.5	[Redacted]				
3.3.6	Stamps				
3.3.7	Instructions				
3.4.1	[Redacted]				
3.4.2	Equipment				
3.4.3	Stamps				
3.4.5	[Redacted]				
[Redacted]	[Redacted]				
[Redacted]	[Redacted]				
[Redacted]	[Redacted]				
[Redacted]	[Redacted]				
[Redacted]	[Redacted]				
[Redacted]	[Redacted]				
[Redacted]	[Redacted]				
[Redacted]	[Redacted]				
[Redacted]	[Redacted]				
[Redacted]	[Redacted]				
[Redacted]	[Redacted]				
[Redacted]	[Redacted]				
[Redacted]	[Redacted]				
[Redacted]	[Redacted]				
[Redacted]	[Redacted]				
[Redacted]	[Redacted]				
[Redacted]	[Redacted]				
[Redacted]	[Redacted]				
[Redacted]	[Redacted]				
[Redacted]	[Redacted]				
[Redacted]	[Redacted]				

Copyright © JNF Specialties. All rights reserved worldwide.

