

Your Logo

REDACTED

Your Company Name

Add to Cart

CQC PLAN

Origination Date: (month year)

Document Identifier:	CQC Plan
Date:	Latest Revision Date
Project:	Client, Unique ID, Part Number
Document Status:	Draft, Redline, Released, Obsolete

(Your Project Description)

CONTRACT NO. XXXXXXXXXXXXX

Under the Supervision of

(Your Client's Name)

Abstract: This document describes the CQC plan for (your project name).

Copyright © JnF Specialties, LLC. All rights reserved worldwide. www.jnfspecialties.com/about-us/copyright/

Your Logo	Your Company Name	CQC Plan
		Rev: Orig

REVISION LOG

Issue	Date	Comment	Author
0-0			

DOCUMENT CHANGE RECORD

Issue	Item	Reason for Change

Copyright © JnF Specialties, LLC. All rights reserved worldwide. www.jnfspecialties.com/about-us/copyright/

PROPRIETARY INFORMATION Page 2 of 29	This document expires 1 day after printing unless marked "Issued". Date Printed: XXXXXXXXXX	Form Rev: Orig
---	---	----------------

Your Logo	Your Company Name	CQC Plan
		Rev: Orig

TABLE OF CONTENTS

1.0	SCOPE.....	5
1.1	Inspection System.....	5
1.2	Inspection Records.....	5
1.3	Company Responsibility	5
1.4	PDCA	5
2.0	ORGANIZATION.....	6
2.1	Quality Control Organization	6
2.1.a	Three-Phase Control Systems ^{1.5.2.1.a}	6
2.1.b	Organization Charts ^{1.5.2.1.b}	6
2.1.c	Qualifications ^{1.5.2.1.c}	6
2.1.d	Duties, Responsibilities and Authorities ^{1.5.2.1.d}	6
2.1.d.1	QC Experience	8
2.1.d.2	Army Requirements for QC Manager:	8
2.1.d.3	Construction Quality Management for Contractors Training	8
2.1.e	Subcontracting ^{1.5.2.1.e and 1.5.2.1.o[q][r]}	8
2.1.f	Design-Build and Commissioning Appointment Letters ^{1.5.2.1.f}	8
2.1.g	Design-Build Submittal Procedures and Initial Submittal Register ^{1.5.2.1.g}	9
2.1.h	Testing Laboratory Information ^{1.5.2.1.h}	10
2.1.h.1	Army Requirement for Testing Laboratory Information	10
2.1.h.2	Navy Requirement for Testing Laboratory Information	10
2.1.i	Testing Plan and Testing Log ^{1.5.2.1.i}	10
2.1.j	Design-Build Deficiencies ^{1.5.2.1.j}	10
2.1.k	Design-Build Reporting Procedure ^{1.5.2.1.k}	11
2.1.l	Design-Build Design Changes and/or Variations ^{1.5.2.1.l}	12
3.0	DESIGN-BUILD LIST OF DEFINABLE FEATURES OF WORK ^{1.5.2.1.m}	12
4.0	DESIGN-BUILD PROCEDURES FOR PERFORMING AND TRACKING THE THREE PHASES OF CONTROL ^{1.5.2.1.n}	12
5.0	SPECIAL INSPECTIONS ^{1.5.2.1.o}	12
6.0	DESIGN QUALITY CONTROL PLAN ^{1.5.2.2}	12
6.1	Design-Build Requirements for Design Quality Control Plan ^{1.5.2.2}	13
6.1.a	Design-Build Technical Design Reviews ^{1.5.2.2.a}	13
6.1.b	Design-Build Design Schedule ^{1.5.2.2.b}	13
6.1.c	Design-Build Discipline-Specific Checklists ^{1.5.2.2.c}	13
6.1.d	Design-Build Design Quality Control Manager ^{1.5.2.2.d}	13
6.1.e	Design-Build Cross-Checking Design Drawings ^{1.5.2.2.e}	13
6.1.f	Design-Build Requirements for Navy Design Quality Control Plan ^{1.5.2.2.f}	14
6.1.g	Design-Build Navy Communication Plan ^{1.5.2.2.g}	14
6.1.h	Design-Build Navy Life Safety and Fire Protection Plan ^{1.5.2.2.h}	14
6.1.i	Design-Build Navy Design Document Submittal ^{1.5.2.2.i}	15
6.2	Specification ER 1110-3-12 Requirements, page 85, para 6.2	15

PROPRIETARY INFORMATION Page 3 of 29	This document expires 1 day after printing unless marked "Issued". Date Printed: XXXXXXXXXX	Form Rev: Orig
---	--	----------------

Your Logo	Your Company Name	CQC Plan
		Rev: Orig

6.2.1.a Addition Staff for Specific Features of Work	15
6.2.1.b Unique Submittal Submissions and Review Processes.....	15
6.2.1c Integration into the Three Phase Inspection Process.....	15
6.2.1d Unique Testing Requirements.....	15
6.2.1.e Approved CQC Plan Referenced in the QMP	15
7.0 INSPECTION SYSTEM	16
8.0 TESTING.....	18
9.0 DOCUMENTS AND RECORDS	18
10.0 CONTROL OF NONCONFORMITIES	19
11.0 DOCUMENTATION	19
12.0 WORKMANSHIP	20
13.0 LIST OF DEFINABLE FEATURES OF WORK.....	20
ATTACHMENT 1 - ORGANIZATION CHART	28
ATTACHMENT 2 - RESUMES	29

Referenced documents are displayed in ***bold/italic*** font.
Superscript font corresponds to paragraph numbers in ***UFGS-01 45 00***.

FYI Order of Precedence:

This generic Contractor Quality Control Plan (CQC) is a component of the ***Quality Management Plan*** (QMP) that is defined by regulation ***USACE ER 1110-3-12 para 2.3.b***, which supersedes ***USACE ER 1110-1-12***.

Regulation ***USACE ER 1110-3-12*** is a component of ***UFGS-1 45 00***.

UFGS-1 45 00 supersedes the following specifications:

UFGS-1 45 00.00 10

UFGS-1 45 00.00 20

UFGS-1 45 00.10 20

NASA withdrew from UFGS on 9-30-2023:

<https://www.wbdg.org/ffc/nasa/ufigs-master-specifications>

Keep the above notice for bold/italic and superscript font in the CQC plan.

Delete the entire [REDACTED] prior to release of the CQC plan.

Your Logo	Your Company Name	CQC Plan
		Rev: Orig

1.0 SCOPE

This Quality Control Plan establishes [REDACTED] and services to stakeholders of the USACE according to the Contractor Quality Control (CQC) Plan defined in the latest release **Specification UFSG-01 45 00**.

1.1 Inspection System

The Company retains and maintains a **Quality Manual** to provide policies and procedures that ensure the successful operation of this CQC Plan. This CQC takes precedence in the event of conflicting requirements between the **Quality Manual** and this CQC.

An **Inspection System** is provided herein to confirm [REDACTED] according to contract requirements.

1.2 Inspection Records

The Company retains and maintains **Inspection Records** that are available for review upon request by Clients, Contracting Officer Representatives, and Authorities Having Jurisdiction. Non-disclosure agreements are required for [REDACTED]. Inspection records are produced using the **Daily Construction Quality Control Report** (QCR).

1.3 Company Responsibility

The Company is responsible for activities required to manage, control, and document compliance with applicable requirements for Definable Features of Work. Work activities include [REDACTED]

[REDACTED] achieving required construction on and off-site by the Company and [REDACTED]

The Company's CQC Plan is fully documented and implemented and is maintained as needed to meet the requirements of the Company's [REDACTED]

1.4 PDCA

The Company has adopted a process-oriented method of management. This approach emphasizes the importance of:

- a) [REDACTED]
- b) [REDACTED]
- c) [REDACTED]
- d) [REDACTED]

The sequence and interaction of processes (PDCA) has been determined and are controlled by specific criteria and methods. Objectives are set for [REDACTED] to confirm process effectiveness.

During Management Review, process resources are [REDACTED]. Corrective action is applied to ensure work activities [REDACTED]

Copyright © JnF Specialties, LLC. All rights reserved worldwide. www.jnfspecialties.com/about-us/copyright/

PROPRIETARY INFORMATION Page 5 of 29	This document expires 1 day after printing unless marked "Issued". Date Printed: [REDACTED]	Form Rev: Orig
---	--	----------------

Your Logo	Your Company Name	CQC Plan
		Rev: Orig

2.0 ORGANIZATION

The Company provides personnel with qualifications required to enable compliance with

_____ The size and composition of the organization may _____ which is compatible with the level _____

2.1 Quality Control Organization

2.1.a Three-Phase Control Systems^{1.5.2.1.a}

The Company's Project Delivery Team (PDT) organizes a Coordination of Mutual Understanding Meeting then implements preparatory, initial and final phase control systems for _____

2.1.b Organization Charts^{1.5.2.1.b}

The Company retains and maintains **Project-Specific Organizational Charts** that identify lines of authority for each Project Delivery Team (PDT), _____ with individual names and job titles up to _____ The Project Delivery Team (PDT) includes, but is not limited to:

- _____
 - _____
 - _____
 - _____
 - _____
 - _____
 - _____
 - _____
- (add your Responsible Authorities to list)

The PDT Team Members are individually and collectively responsible for quality.

2.1.c Qualifications^{1.5.2.1.c}

In **Resume** format, the Company retains and maintains project-specific names and qualifications, position titles, and durations for qualifying experiences.

2.1.d Duties, Responsibilities and Authorities^{1.5.2.1.d}

For each person in the QC organization, the Company pays particular attention to _____ mandatory training in Construction Quality Management for Contractors (CQM-C). The QC Manager and all members of the QC organization are _____

All employees are empowered to request corrective action to prevent the occurrence of nonconformities relating to the construction process or the quality control plan. The Quality Manager is responsible for _____ and to verify _____ applied by Responsible Authorities.

PROPRIETARY INFORMATION Page 6 of 29	This document expires 1 day after printing unless marked "Issued". Date Printed: _____	Form Rev: Orig
---	---	----------------

Your Logo	Your Company Name	CQC Plan
		Rev: Orig

2.1.d.1 QC Experience

Project-specific QC Managers have a minimum of [REDACTED] or a minimum of [REDACTED] combined experience in the following positions on similar size and type construction Contracts: [REDACTED]

[REDACTED] which includes [REDACTED] part of the current Contract. The QC Manager is familiar with the requirements of the **Safety and Health Requirements Manual EM 385-1-1**, and has experience in the areas of [REDACTED]

2.1.d.2 Army Requirements for QC Manager:

The QC Manager has at least [REDACTED] and is a graduate [REDACTED] or a graduate of [REDACTED] with a current [REDACTED] or a current licensed [REDACTED] and a minimum of [REDACTED] experience as a [REDACTED]

[REDACTED] on similar size and type construction Contracts, which includes [REDACTED] part of the current Contract. The QC Manager is familiar with the requirements of the **Safety and Health Requirements Manual EM 385-1-1**, and has experience in the areas of [REDACTED]. The QC Manager and all members of the QC organization are [REDACTED]

2.1.d.3 Construction Quality Management for Contractors Training

In addition to the above Army required experience and education requirements, the QC Manager and all members of the QC Team are required to renew course certifications every five (5) years for training in **Construction Quality Management for Contractors** (CQM-C). The Company obtains course certifications [REDACTED]

2.1.e Subcontracting ^{1.5.2.1.e and 1.5.2.1.o[q][r]}

The Company retains and maintains an **Approved Suppliers List** and **Supplier Evaluation Form** records with descriptions of provided services and verification of current status of required certifications for [REDACTED] such as, [REDACTED]

The QC Manager documents verification on the **Supplier Evaluation Form** that certifications are [REDACTED] and will not [REDACTED] ^{1.5.2.1.o[q][r]}

2.1.f Design-Build and Commissioning Appointment Letters ^{1.5.2.1.f}

The Company retains and maintains **Letters of Direction** signed by Responsible Authorities that appoint and state the QC Manager, Alternate QC Manager, Design Quality Control Manager, and Commissioning Coordinator (Cx/C) are responsible for [REDACTED] as described in the current Contract. The **Letters of Direction** identify the responsibility [REDACTED] to implement and manage [REDACTED] and their authority to [REDACTED]. **Letters of Direction** are issued by the QC Manager

PROPRIETARY INFORMATION Page 8 of 29	This document expires 1 day after printing unless marked "Issued". Date Printed: [REDACTED]	Form Rev: Orig
---	--	----------------

Your Logo	Your Company Name	CQC Plan
		Rev: Orig

to all [REDACTED] outlining their duties, authorities and responsibilities.

2.1.g Design-Build Submittal Procedures and Initial Submittal Register^{1.5.2.1.g}

Responsible Authorities in the QC organization are assigned to review, approve, schedule, manage and certify submittals prior to approval from/for [REDACTED]

[REDACTED] The Company prepares an initial **Submittal Register** according to **UFGS-01 33 00** that includes the following information:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

All submittals are scheduled, reviewed, certified and managed to include [REDACTED]

[REDACTED] Submittal Register

The **Submittal Register** is tailored to meet [REDACTED] and is used as [REDACTED]. A preliminary **Submittal Register** is submitted for approval at the preconstruction conference. Additional details are submitted according to the **Construction Schedule** within thirty (30) [REDACTED] after Notice to Proceed.

General Submittal Procedure

Prior to submittal, all items are [REDACTED]

Submittals include items such as: [REDACTED]

[REDACTED] and other [REDACTED] according to the requirements of the contract required [REDACTED]

The **Submittal Register** may not be all-inclusive and additional submittals may be required. The approved **Submittal Register** becomes the [REDACTED]. The **Submittal Register** and the **Progress Schedules** are coordinated [REDACTED]. A **Transmittal Form** is used for [REDACTED]

Scheduling Procedure

The Company uses the **Resident Management System** (RMS) to assure delivery of submittals according to requirements.

Your Logo	Your Company Name	CQC Plan
		Rev: Orig

2.1.h Testing Laboratory Information^{1.5.2.1.h}

2.1.h.1 Army Requirement for Testing Laboratory Information

All testing laboratories are validated by the USACE Material Testing Center (MTC) for the tests to be performed. Browse web address <https://mtc.erdc.dren.mil> to find information about the USACE MTC. Browse link named "Lab Validation" - "Search for a Validation" to use the provided search tools to find a list of validated testing laboratories. Browse link named "Lab Validation" - "Request a Validation" to find the **Lab Validation Request Form**.

NOTE: Requests for listing additional laboratory accreditation programs are submitted to

2.1.h.2 Navy Requirement for Testing Laboratory Information

Laboratory Accreditation Authorities include:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

2.1.i Testing Plan and Testing Log^{1.5.2.1.i}

The Company retains and maintains **Testing Plans** that define test requirements for associated features of work and specification paragraph numbers that require the tests. The Company also retains and maintains **Testing Logs** that report the tests required for associated features of work and [REDACTED] each test.

2.1.j Design-Build Deficiencies^{1.5.2.1.j}

The Company retains and maintains a [REDACTED] that applies to all phases of design and construction. Deficiencies are identified and controlled prior to [REDACTED] and after [REDACTED]

Deficiencies are identified and controlled...

1. [REDACTED]
2. [REDACTED]

PROPRIETARY INFORMATION Page 10 of 29	This document expires 1 day after printing unless marked "Issued". Date Printed: [REDACTED]	Form Rev: Orig
--	--	----------------

Your Logo	Your Company Name	CQC Plan
		Rev: Orig

2.1.I Design-Build Design Changes and/or Variations^{1.5.2.1.i}

The Company retains and maintains a **Configuration Management Procedure** that applies to all phases of design and construction. Design changes and/or variations are reviewed and approved by [REDACTED]. The **Configuration Management Procedure** provides for delivery of **Design Changes** and/or variations to [REDACTED].

3.0 DESIGN-BUILD LIST OF DEFINABLE FEATURES OF WORK^{1.5.2.1.m}

The Company's definition of a Definable Feature of Work (DFOW)

- : [REDACTED]
- : [REDACTED]

The Company includes DFOWs for all activities on the **Construction Schedule** and provides separate DFOWs in the **Network Analysis Schedule** for each [REDACTED] and **Submittal Package**. The Company also identifies [REDACTED] for each DFOW. The Company includes the **DFOW List** and the **Construction Schedule** on the **Agenda** for the Coordination of Mutual Understanding Meeting.

4.0 DESIGN-BUILD PROCEDURES FOR PERFORMING AND TRACKING THE THREE PHASES OF CONTROL^{1.5.2.1.n}

The Company applies controls for each phase of work to achieve [REDACTED]. The Company completes a **Preparatory and Initial Phase Checklist** for each Definable Feature of Work (DFOW) for review during each phase meeting.

5.0 SPECIAL INSPECTIONS^{1.5.2.1.o}

The Company includes special inspections in the **Construction Schedule** and prepares the **Statement of Special Inspections** and **Special Inspections Project Manuals** according to **Specification UFGS-01 45 35 Special Inspections**. The Company subcontracts special inspections to [REDACTED] and schedules special inspections required by [REDACTED].

6.0 DESIGN QUALITY CONTROL PLAN^{1.5.2.2}

The Company retains and maintains a **Design Quality Control Plan** (DQC) for submittal to [REDACTED] professional [REDACTED] achieve [REDACTED].

Your Logo	Your Company Name	CQC Plan
		Rev: Orig

6.1 Design-Build Requirements for Design Quality Control Plan^{1.5.2.2}

For Army projects, the Company applies the term [REDACTED] according to **USACE ER 1165-2-217**.

For Military Engineering Design projects, the Company applies the term [REDACTED] according to **USACE ER 1110-3-0201**.

For Navy projects, technical design reviews are performed according to **WBDG FC 1-300-09N**.

6.1.a Design-Build Technical Design Reviews^{1.5.2.2.a}

The Company performs independent technical design reviews [REDACTED] identified in the **DQC Plan** that are [REDACTED]

6.1.b Design-Build Design Schedule^{1.5.2.2.b}

The Company includes the **Design Schedule** in the **Master Project Schedule** that identifies [REDACTED] during performance of the contract. The **Design Schedule** identifies [REDACTED], including [REDACTED]

The Company uses the **Design Schedule** [REDACTED] for each activity. When the schedule is changed, the Company [REDACTED]

6.1.c Design-Build Discipline-Specific Checklists^{1.5.2.2.c}

The Company produces **Discipline-Specific Checklists** [REDACTED] according to **USACE ER 1110-3-12**. The Company completes and uses **Discipline-Specific Checklists** for [REDACTED]

6.1.d Design-Build Design Quality Control Manager^{1.5.2.2.d}

The Company assigns a Design Quality Control Manager to implement the **Design Quality Control Plan** (DQC) that has responsibility for [REDACTED]. The DQC Manager is also responsible for [REDACTED]. The Company documents and submits [REDACTED]

[REDACTED] within [REDACTED]

6.1.e Design-Build Cross-Checking Design Drawings^{1.5.2.2.e}

The Company reviews and documents **Cross-Checks of Engineering Design Drawings and Specifications** to confirm [REDACTED]

Your Logo	Your Company Name	CQC Plan
		Rev: Orig

Life safety and fire protection features include, but are not limited to:

- [REDACTED]
 - [REDACTED]
 - [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]

6.1.i Design-Build Navy Design Document Submittal^{1.5.2.2.i}

Procedures for ensuring the *Design Documents* are submitted according to *FC 1-300-09N, Navy and Marine Corps Design Procedures* to ensure [REDACTED]

6.2 Specification ER 1110-3-12 Requirements, page 85, para 6.2

6.2.1.a [REDACTED] Staff for Specific Features of Work

In addition to the size and composition of the Company referenced in 2.0, additional staffing may be required for specific features of work.

6.2.1.b Unique Submittal Submissions and Review Processes

Unique submittal submissions may be required in addition to submittal submissions referenced in 2.1.g. Unique review processes may also be required in addition to review processes referenced in [REDACTED]

6.2.1c Integration into the Three Phase Inspection Process

The Company schedules *Notifications* for project inspections at least [REDACTED]

6.2.1d Unique Testing Requirements

Unique testing requirements may be imposed by [REDACTED] in addition to testing requirements referenced in [REDACTED]

6.2.1.e Approved CQC Plan Referenced in the QMP

When approval is documented for the Company's Quality Control Plan (CQC), the Company updates the *Quality Management Plan* (QMP) [REDACTED] for retrieval from the *Resident Management System* (RMS) <https://rms.usace.army.mil/>

Your Logo	Your Company Name	CQC Plan
		Rev: Orig

7.0 INSPECTION SYSTEM

The Company retains and maintains **Inspection Records** and provides access to records

Incoming materials are inspected and as a means of monitoring

The Company is responsible for Responsibilities include Work activities include required for quality construction.

The Company confirms their capability to achieve contracts. Resources may with the level required by Qualified personnel are

The **Engineering Drawings**, other **Technical Documentation** and identified critical items, including construction work. In all cases, this includes with the Project Superintendent.

Inspection consists of Preparatory, Initial and Follow-up Inspections and applicable

Preparatory Inspections

This inspection is conducted prior to beginning all definable segments of work as well as The Client/Inspector and other involved personnel are notified at least

Preparatory Inspections may include:

-
-
-
-
-
-
-
-
-
-

Your Logo	Your Company Name	CQC Plan
		Rev: Orig

- [REDACTED]
- [REDACTED]
- [REDACTED]

RECORD THE RESULTS OF THIS INSPECTION ON SEPARATE SHEETS AND ATTACH THEM TO THE **DAILY REPORT**.

Initial Inspections

This inspection is performed after [REDACTED] accomplished. The Client/Inspector and other involved personnel are notified at least [REDACTED]

Initial Inspections may include:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

RECORD THE RESULTS OF THIS INSPECTION ON SEPARATE SHEETS AND ATTACH THEM TO THE **DAILY REPORT**.

Follow-up Inspections

This inspection is performed as required. The Client/Inspector and other involved personnel may [REDACTED]

Follow-up Inspections may include:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

Documentation and Control

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

Your Logo	Your Company Name	CQC Plan
		Rev: Orig

Completion Inspection^{1.5.2.1.[o][p]}

Punch-Out Inspection:

The Project Superintendent and Quality Manager conduct an inspection of the work and develop a **Punch List** of items that do not conform to the **Approved Drawings** and **Specifications**. The Responsible Authorities document and include [REDACTED] and make a second [REDACTED]. Once this is accomplished, the Quality Manager and Project Superintendent sign-off the **Punch List** then [REDACTED].

Pre-Final Inspection

The Client performs this inspection to verify the construction is complete and [REDACTED]. A Client **Pre-Final Punch List** may be developed as a result [REDACTED] to schedule a Final Inspection with the Client.

Final Acceptance Inspection

The Quality Manager or other primary management personnel and [REDACTED] are in attendance at this inspection. The final acceptance inspection is scheduled by [REDACTED] upon results of [REDACTED]. **Notice** is given by the Project Superintendent at least [REDACTED] and include [REDACTED] by the date scheduled for the final acceptance inspection.

8.0 TESTING

The **Testing Plan** for the (your project name) is as follows:

- [REDACTED]
- [REDACTED]
- [REDACTED]

Control, verification and **Acceptance Testing Procedures** for each specific test includes [REDACTED].

[REDACTED] Client-directed laboratory facilities are [REDACTED].

9.0 DOCUMENTS AND RECORDS

Records are controlled to provide [REDACTED] information [REDACTED].

Documents are reviewed and approved [REDACTED]. Previous versions are [REDACTED]. Applicable records are provided [REDACTED] for processing and storage in the Army Records Information Management System (ARIMS).

PROPRIETARY INFORMATION Page 18 of 29	This document expires 1 day after printing unless marked "Issued". Date Printed: [REDACTED]	Form Rev: Orig
--	--	----------------

Your Logo	Your Company Name	CQC Plan
		Rev: Orig

10.0 CONTROL OF NONCONFORMITIES

Construction design and construction deficiencies that are found to be nonconforming against specified requirements [REDACTED]

[REDACTED] according to the **Control of Nonconformities Procedure**. Necessary corrective actions [REDACTED]

[REDACTED] according to the **Corrective Action Procedure**.

This applies to [REDACTED]

REWORK PROCEDURES

The Company has a long standing successful procedure to confirm all deficiencies are [REDACTED]

Upon identification of nonconformity, a **Nonconformance Report** is initiated [REDACTED]

for [REDACTED]

A declared nonconformity is provided a narrative on the **Nonconformance Report** that [REDACTED]

and [REDACTED]

The nonconformity is noted on the **Daily Report** and tracked daily until [REDACTED]

[REDACTED] The Quality Manager confirms corrective action is accomplished according [REDACTED] with approval [REDACTED]

The **Control of Nonconformities Procedure** is [REDACTED]

as well as [REDACTED]

The **Nonconformance Log** is updated [REDACTED]

11.0 DOCUMENTATION

All reportable records include [REDACTED]

All submittals [REDACTED] are maintained at [REDACTED]

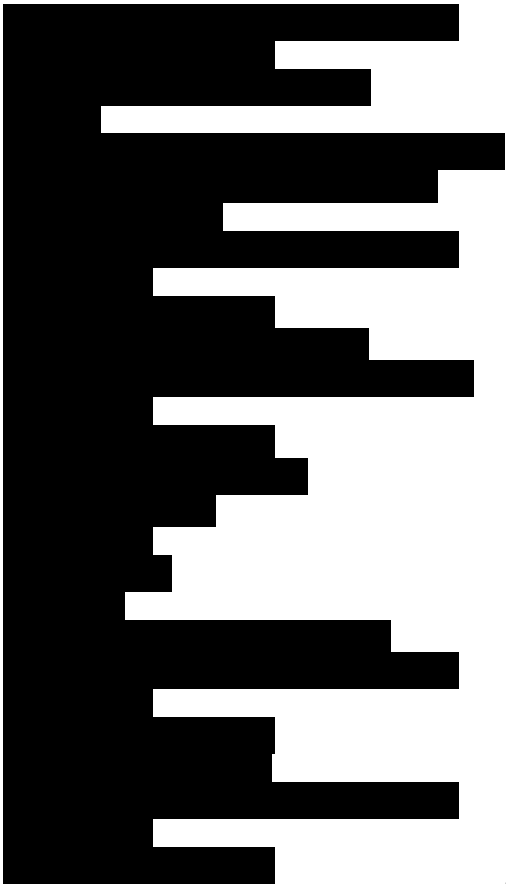
Test Reports are attached to the **Daily Report** as they are received by the Quality Manager.

The Quality Manager submits all **Inspection Reports** not more than [REDACTED]

Registers / Files Maintained at Company Field Offices

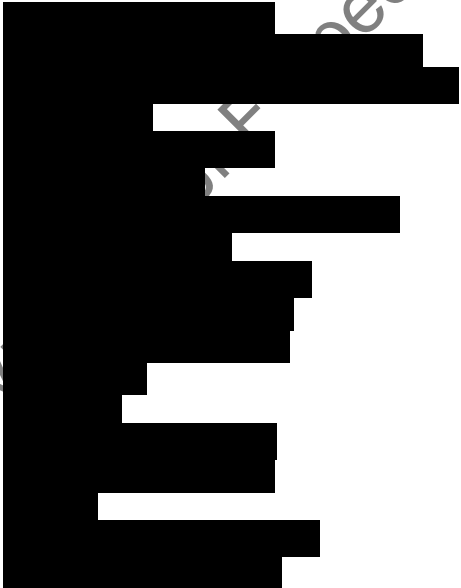
- [REDACTED] s)
- [REDACTED])
- [REDACTED]
- [REDACTED]
- [REDACTED]

Your Logo	Your Company Name	CQC Plan
		Rev: Orig



Concrete

Concrete Formwork and Accessories
Handling and Storage of Materials
Installation



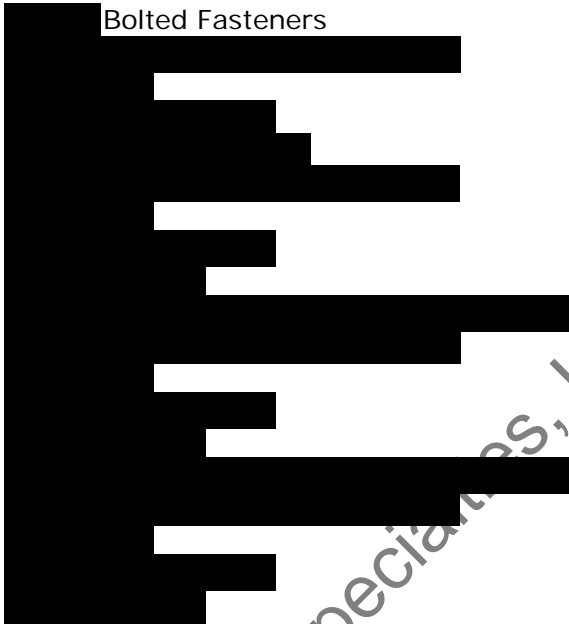
Your Logo	Your Company Name	CQC Plan
		Rev: Orig



Metals

Welding
Certifications

Bolted Fasteners



Thermal and Moisture Protection

Sealants and Caulkings
Handling and Storage of Materials
Installation



Doors and Windows

Hollow Metal Doors and Frames
Inspection



Your Logo	Your Company Name	CQC Plan
		Rev: Orig

[Redacted]

Finishes

[Redacted] Coal-Tar Epoxy Coating Systems for [Redacted]
Application

[Redacted]

Specialties

[Redacted] Louvers
Inspection

[Redacted]

Equipment


[Redacted] Rigid Equipment Mounts
Inspection

[Redacted]

Your Logo	Your Company Name	CQC Plan
		Rev: Orig




Building


 Precast Concrete Building
 Handling and Storage



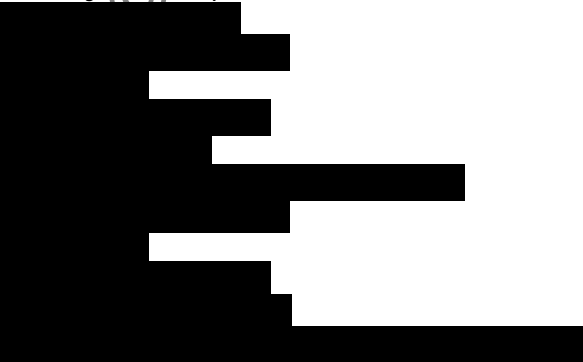
Mechanical


 Piping
 Handling and Storage



Electrical


 Basic Materials and Methods
 Factory Test Reports



Your Logo	Your Company Name	CQC Plan
		Rev: Orig



<div> <div> Your Logo </div> </div>	<div> Your Company Name </div>	<div> CQC Plan </div>
		<div> Rev: Orig </div>



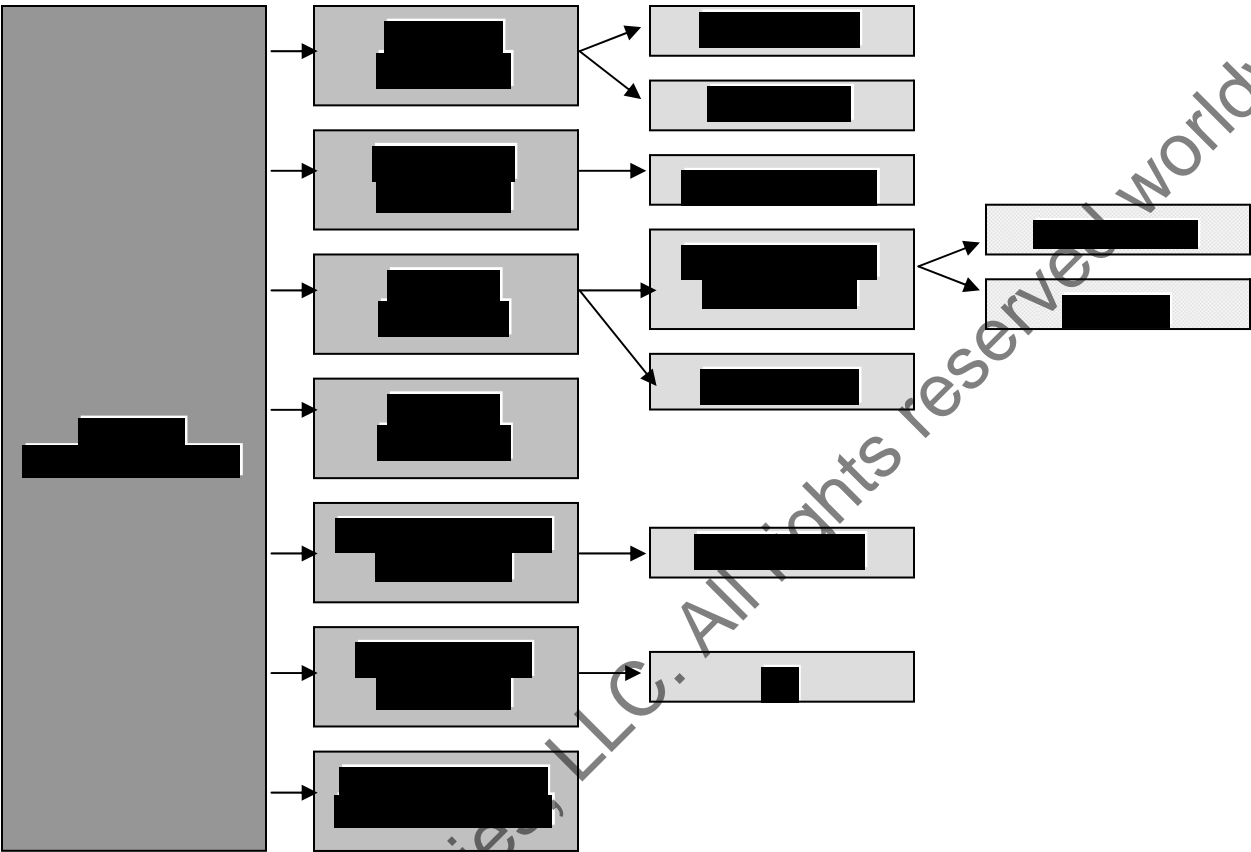
Left blank intentionally

Copyright © JnF Specialties, LLC. All rights reserved worldwide. www.jnfspecialties.com/about-us/copyright/

<div> PROPRIETARY INFORMATION Page 27 of 29 </div>	<div> This document expires 1 day after printing unless marked "Issued". Date Printed: </div>	<div> Form Rev: Orig </div>
--	---	-----------------------------

Your Logo	Your Company Name	CQC Plan
		Rev: Orig

ATTACHMENT 1 - ORGANIZATION CHART



Copyright © JnF Specialties, LLC. All rights reserved worldwide. www.jnfspecialties.com/about-us/copyright/

Your Logo	Your Company Name	CQC Plan
		Rev: Orig

ATTACHMENT 2 - RESUMES

(your Quality Manager name and qualifications, and durations of qualifying experiences, and authority to [REDACTED])

Mr/Mrs xxxxx has completed CQM-C training and their certification is [REDACTED]

Mr/Mrs xxxxx is in charge of [REDACTED]

[REDACTED]

(your Inspector)

Mr/Mrs xxxxx performs inspections to confirm [REDACTED]

[REDACTED]

Copyright © JnF Specialties, LLC. All rights reserved worldwide. www.jnfspecialties.com/about-us/copyright/

This document may not be disclosed or reproduced in whole or in part without prior written permission from a representative of the Company with the authority to grant such permission.

Copyright © JnF Specialties, LLC. All rights reserved worldwide. www.jnfspecialties.com/about-us/copyright/

CQC Quality Manual

Revisions		Rev:	Orig
Letter	C.O. Number - Description		Date
Used On	Contract#:	Your Company	
Prepared By:			
Approved:			
		CQC QUALITY MANUAL	
		(Your number)	
		Size: A	Form Rev: Orig 1 of 11

Your Logo

TABLE OF CONTENTS

1.0 SCOPE.....	3
2.0 ORGANIZATION.....	3
2.1 <i>Quality Responsibility and Authority.....</i>	3
2.2 <i>Initial Quality Planning.....</i>	3
2.3 <i>Inspection and Testing Documentation</i>	4
2.4 <i>Records.....</i>	4
2.5 <i>Corrective Action.....</i>	5
3.0 FACILITIES AND STANDARDS	6
3.1 <i>Drawings, Documentation and Changes.....</i>	6
3.2 <i>Change Control</i>	6
3.3 <i>Measuring and Test Equipment.....</i>	6
3.4 <i>Use of Contractor's Inspection Equipment.....</i>	7
3.5 <i>Control of Purchases.....</i>	7
3.6 <i>Materials and Material Control</i>	7
3.7 <i>Production Processing and Fabrication.....</i>	9
3.8 <i>Inspection and Testing.....</i>	10
3.9 <i>Nonconformities</i>	10
3.10 <i>Indication of Inspection Status</i>	10
3.11 <i>Client Inspection at Subcontractor or Vendor Facilities.....</i>	10

1.0 SCOPE

It is a policy of the Company to perform all activities in a manner that reflects

This means

and

to the

It is also a policy of

the Company to

It is a goal of the Company to

achieve

and a cooperative environment.

Managers are responsible for

Managers must recognize and support

to work with

understanding

those

Managers must monitor

if problems

This manual of policies and procedures is subject to evaluation and verification by

2.0 ORGANIZATION

2.1 Quality Responsibility and Authority

The quality manager has the responsibility and authority to

Quality may suspend

on an expedited, high priority basis. In addition, Quality may

on an expedited, high priority basis. The quality manager reports directly to the quality manager. Quality supervisors, inspectors, and auditors report directly to

2.1.1 Problem Resolution

Quality problems resulting from

specific responsibility. Decisions affecting Quality, Cost, or

Schedule are

Each organizational Group has the authority,

for

; however,

upon which they have

2.2 Initial Quality Planning

The Quality Group is responsible for

or the activation

2.3.1 Preparation

2.3.2 Inspection Instructions

• [REDACTED]

• [REDACTED] is not limited to:

After approval, the *Inspection Instruction* is [REDACTED] The *Inspection Instruction* is exempt from [REDACTED] and also requires [REDACTED]

2.4.1 General

Your Company Name	REV Orig		DOC#: 4 of 11 COC Quality Manual
-------------------	-------------	--	-------------------------------------

2.4.2 Record Verification

Records are examined for [REDACTED] by initials and date (date = mo/yr).

2.4.3 Record Maintenance

The Company's Document Control Center is used to [REDACTED] by the contract. To the extent practicable, records are [REDACTED] and department ownership.

2.4.4 Active Records

Records for active contracts are [REDACTED] and [REDACTED]

2.4.4.1 Objective Evidence

Records are collected or produced [REDACTED] and [REDACTED]

2.5 Corrective Action

2.5.1 Internal Corrective Action Requests

A **Corrective Action Request** (CAR) is initiated [REDACTED] that could result or has resulted [REDACTED] A **CAR** may results from [REDACTED] on an expedited, high priority basis.

2.5.2 Corrective Action Implementation by the MRB

The MRB forwards the **CAR** to the assigned Group [REDACTED] to determine [REDACTED] An analysis of trends [REDACTED] and corrections are introduced.

2.5.2.1 Corrective Action Monitoring

An initial review of the adequacy of improvements and corrections [REDACTED] are recorded on the **Corrective Action Request** form. The review and monitoring schedule is determined by [REDACTED]

2.5.3 Supplier Corrective Action

A Supplier corrective action is initiated by the MRB, [REDACTED] An **Investigation and Corrective Action Request** form is [REDACTED]

Your Company Name	REV Orig		DOC#: 5 of 11 CQC Quality Manual
-------------------	-------------	--	-------------------------------------

The **ICAR** form is logged by [REDACTED] for control purpose and forwarded to the Supplier by [REDACTED]. The Supplier is normally provided [REDACTED]

[REDACTED] may withhold acceptance of [REDACTED]

Acceptable Supplier responses are [REDACTED]

[REDACTED] improvements and corrections and the monitoring [REDACTED] are recorded on the Supplier response form. The review and monitoring schedule is [REDACTED]

2.5.4 Client Request for Corrective Action

A Client request for corrective action may be [REDACTED]

[REDACTED] received by [REDACTED]

In all cases, the Client request [REDACTED]

2.5.4.1 Corrective Action Implementation

The Corrective Action Board (CAB), working with other Company organizations as needed, [REDACTED] determines [REDACTED] the organization [REDACTED]

2.5.4.2 Corrective Action Progress

Progress of the corrective action is [REDACTED]

[REDACTED] imposed by [REDACTED]

When the corrective action is complete, [REDACTED]

[REDACTED] appropriate to [REDACTED]

[REDACTED] the date of [REDACTED]

[REDACTED] and prepares [REDACTED]

3.0 FACILITIES AND STANDARDS

3.1 Drawings, Documentation and Changes

The Quality Group verifies that the latest revisions of documents [REDACTED] specified by contract are [REDACTED] removed from all points of use.

3.2 Change Control

Changes to contractual requirements are documented using a **Change Order** according to [REDACTED]

[REDACTED] The Quality Group upgrades inspection and test instructions, [REDACTED] as required by the approved change.

3.3 Measuring and Test Equipment

All measuring and test equipment instruments and devices used [REDACTED]

[REDACTED] according to the **Calibration Procedure**.

Your Company Name	REV Orig		DOC#: 6 of 11 CQC Quality Manual
-------------------	-------------	--	-------------------------------------

3.4 Use of Contractor's Inspection Equipment

3.4.1 Availability

Company owned gauges, inspection devices and test equipment are [REDACTED] use of the equipment is [REDACTED] available to operate [REDACTED] when requested.

3.5 Control of Purchases

3.5.1 Procurement Document Requirements Review

The Quality Group reviews procurement documents to determine [REDACTED] according to the governing contract. The Supplier is directed to provide some or all of the following:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

If there are inadequacies in the procurement document, [REDACTED] it is [REDACTED] representative.

3.6 Materials and Material Control

3.6.1 Receiving Inspection

All materials are evaluated by receiving inspection to the extent necessary to assure conformance to [REDACTED]

Receiving inspection may [REDACTED] as demonstrated [REDACTED]

Three levels of inspection sampling can be used: [REDACTED] *Sampling to permit defects is not permitted.*

When an item drawing is revised and/or when [REDACTED] and processed [REDACTED]

Items that have been sent out for [REDACTED] until completion of the MRB.

The acceptable material from a lot subjected to [REDACTED] upon completion of appropriate documentation.

This document may not be disclosed or reproduced in whole or in part without prior written permission from a representative of the Company with the authority to grant such permission.

Measuring and test equipment devices and measurement standards that have been received from external calibration and/or repair are forwarded [REDACTED]

[REDACTED] directly or indirectly [REDACTED]
[REDACTED] for processing.

Materials that have been source [REDACTED]
[REDACTED] of the accompanying documentation (such as certificates and test reports).

All incoming items are processed [REDACTED]
[REDACTED]

Incoming items are [REDACTED]
[REDACTED] completion of tests.

Prior to inspecting received items, the inspector [REDACTED]
[REDACTED]

All limited shelf life items must not [REDACTED]

Accepted items are identified with [REDACTED]
[REDACTED] the withheld items.

At the completion of each inspection, the inspector [REDACTED]

Receiving inspection personnel observe the following document order of precedence in the event of conflict, ambiguity or contradiction:

1. [REDACTED]
2. [REDACTED]
3. [REDACTED]
4. [REDACTED]
5. [REDACTED]

The Company's specifications do not [REDACTED]
[REDACTED] of the Vendor/Seller.

3.6.2 Raw Material Inspection

The Purchasing Group specifies [REDACTED]
[REDACTED] for raw materials. The purchase order requires the Supplier to [REDACTED]
[REDACTED] specified requirements.

Receiving inspection personnel inspect [REDACTED]
[REDACTED] applicable documents.

Raw material waiting for test is [REDACTED]
[REDACTED] ***A Calculated Risk Release*** [REDACTED]
[REDACTED] acceptable test results.

A copy of the ***Calculated Risk Release*** (CRR) [REDACTED]
[REDACTED] prevents [REDACTED]
[REDACTED] unless [REDACTED]

Your Company Name	REV Orig		DOC#: CQC Quality Manual	8 of 11
-------------------	-------------	--	-----------------------------	---------

This document may not be disclosed or reproduced in whole or in part without prior written permission from a representative of the Company with the authority to grant such permission.

When tests or analyses are complete, the test report [REDACTED] verification.

Upon completion of inspection, the inspector [REDACTED]

Accepted materials are identified with a **Good Material Tag** and [REDACTED]

[REDACTED] processing necessarily the Material Review Board.

3.6.3 Control of Rubber Materials

The identification tags for rubber components or items with rubber components [REDACTED]

[REDACTED] to prevent

[REDACTED] years.

3.7 Production Processing and Fabrication

3.7.1 In-process Inspection

The Quality Group is responsible for examining engineering and production documentation for the purpose of identifying [REDACTED]

[REDACTED] associated equipment, personnel, and the submittals produced by the process. Submittals are inspected [REDACTED] These inspections are performed [REDACTED]

[REDACTED] when there is an occurrence of [REDACTED]

Whenever a material condition exists that differs [REDACTED]

[REDACTED] for the circumstance.

3.7.2 Inspection Methods

Inspection methods may include inspections by [REDACTED]

[REDACTED] applicable Inspection Instructions, drawings, specifications, and [REDACTED]

The inspection includes verification of compliance to:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

3.7.2.1 Calculated Risk Release

[REDACTED] cognizant

MRB members may release the submittals on a **Calculated Risk**. A copy of the **Calculated Risk**

Your Company Name	REV Orig		DOC#: 9 of 11 CQC Quality Manual
-------------------	-------------	--	-------------------------------------

Release (CRR) [REDACTED]

[REDACTED] unless waived by the Client.

3.7.3 Identification

Submittals found to be in compliance with inspection requirements are [REDACTED]

[REDACTED] routed to the appropriate department

[REDACTED] to the extent practicable, and a

Nonconformance Report is prepared.

A copy of the report is maintained with the submittals.

3.7.4 Failure Reporting

A **Nonconformance Report** is initiated [REDACTED]

[REDACTED] inspections and field tests.

3.7.5 Tooling Inspection

All production tools used for producing submittals are [REDACTED] prior to use, such as [REDACTED]. Tools that are used for inspections are calibrated prior to use according to the **Calibration Procedure**.

3.8 Inspection and Testing

All submittals are inspected and tested according to the applicable CQC Plan.

3.9 Nonconformities

3.9.1 Material Review Board

The primary responsibility of the Material Review Board is to [REDACTED]

[REDACTED] ensure that effective [REDACTED] are applied and documented according to the **Control of Nonconformities Procedure**. When appropriate, the MRB can [REDACTED] in **Standard Repair** or **Rework Procedures** with [REDACTED]

3.9.2 Material Review Processing

- [REDACTED]
- [REDACTED]

3.10 Indication of Inspection Status

A **Work Order** may [REDACTED]

3.11 Client Inspection at Subcontractor or Vendor Facilities

When the Client or other Responsible Authorities need to conduct Source Inspections at Supplier facilities, the following statement is normally included in the **Purchase Order**: [REDACTED]

This document may not be disclosed or reproduced in whole or in part without prior written permission from a representative of the Company with the authority to grant such permission.

[REDACTED]

Client Source Inspections do not

[REDACTED]

according to the ***Control of Nonconformities Procedure***. The Supplier is required to coordinate [REDACTED] to the Client upon request or by direction of the ***Purchase Order***.

Copyright © JnF Specialties, LLC. All rights reserved worldwide. www.jnfspecialties.com/about-us/copyright

Copyright © JnF Specialties, LLC. All rights reserved worldwide.

Your Company Name	REV Orig		DOC#: CQC Quality Manual	11 of 11
-------------------	-------------	--	-----------------------------	----------

[illegible]

Your Company Name

[illegible]

Add to Cart