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INTERNAL AUDIT REPORT

PLAN - STEP ONE:

Process to Audit (Audit Scope): Continuing Analysis and Surveillance System				
Audit Date(s):	Lead Auditor:			
Audit #:	Other Auditor(s) on Team:			
Applicable Clauses:	"10"			
	List Inputs to the process:			
	FAA Order 8900.1, Vol 3, Ch 32, Sec 11 FAA Order 8900.1, Vol 3, Ch 43 FAA Order 8900.1, Vol 6, Ch 2, Sec 26 AC 120.16D			
Applicable Sections of the Main	itenance Manual:			
	i idhis			
Revision of Maintenance Manua				
Process Owne	: C'			

	Document Title	Revision
	cita.	
	60 [©]	
	, St	
10		
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:(0)		
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DO - STEP TWO:

Question	Y/N	Evidence or Notes Sheet Ref. #
In general, does the Company documentation meet the requirements of		4 Molls
Review any OEM requirements that may be applicable to this process. (If there are none, enter "N/A" in the middle column.) In general, does the Company documentation meet these requirements?	S	Nec
Review any FAA requirements that may be applicable to this process. (If there are none, enter "N/A" in the middle column.) In general, does the Company documentation meet these requirements?	(O)	

Indicate any suggestions for improvement related to the documentation:
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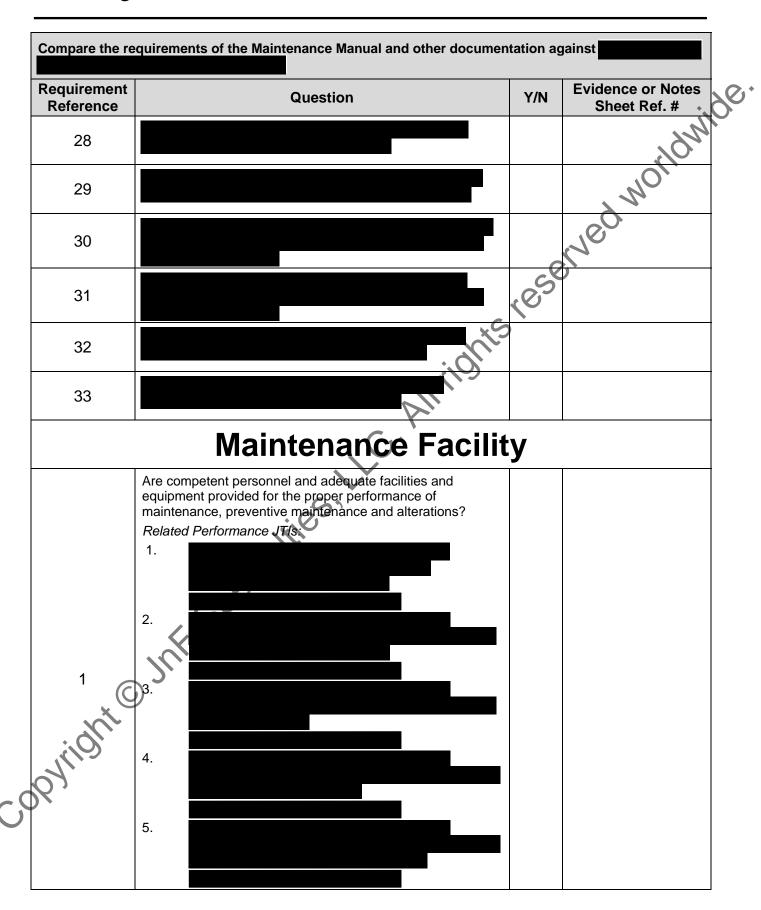
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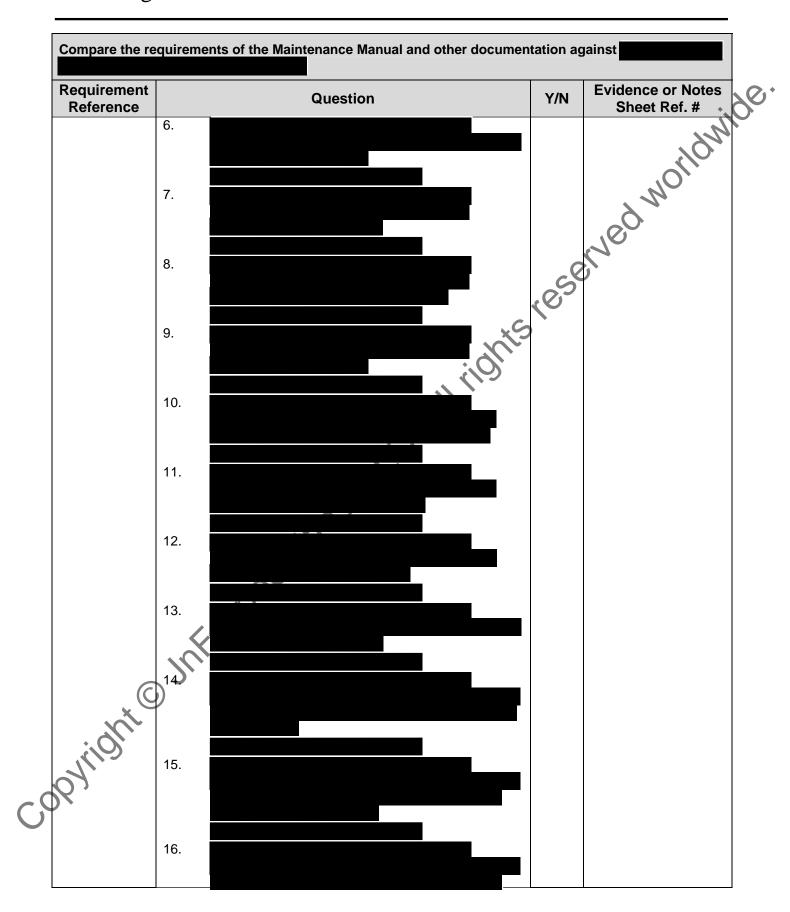
CHECK - STEP THREE:

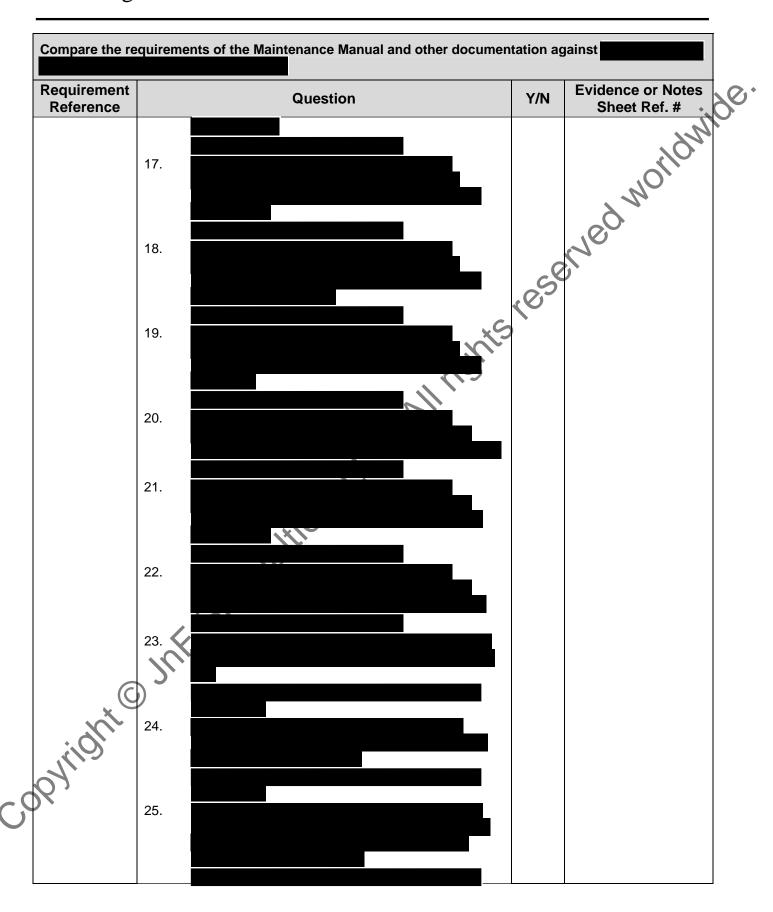
Compare the re	quirements of the Maintenance Manual and other documen	tation a	rainet	
	quirements of the maintenance manual and other documen	itation aç	194,	
Requirement Reference	Question	Y/N	Evidence or Notes Sheet Ref. #	
Management Responsibility & Authority				
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3				
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9				
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J ¹ 11				
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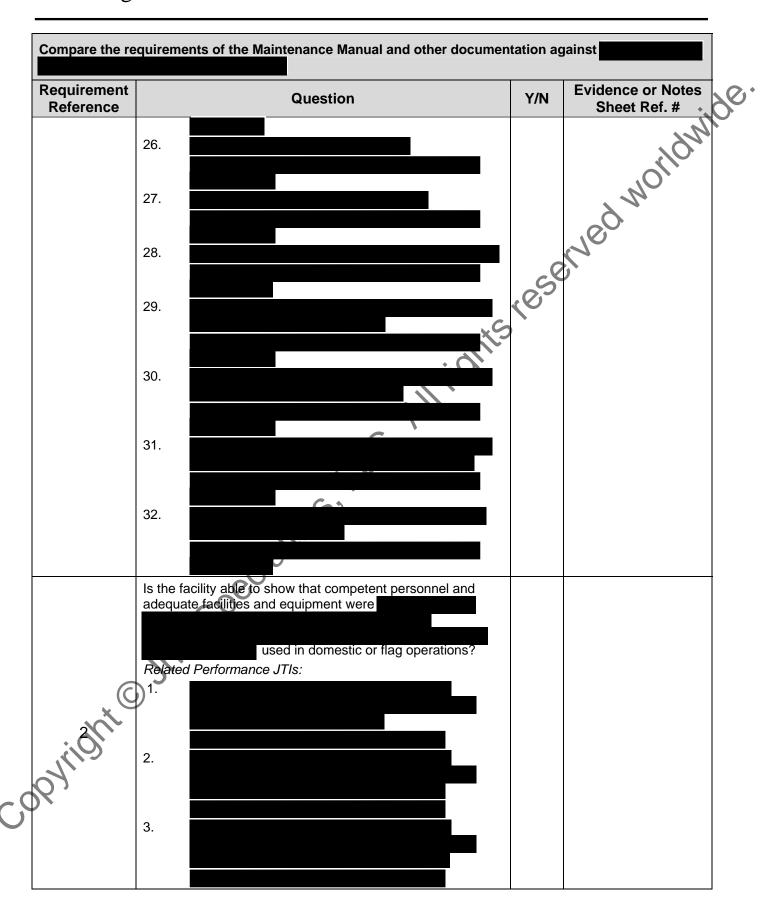
Requirement Reference	Question	Y/N	Evidence or Notes Sheet Ref. #
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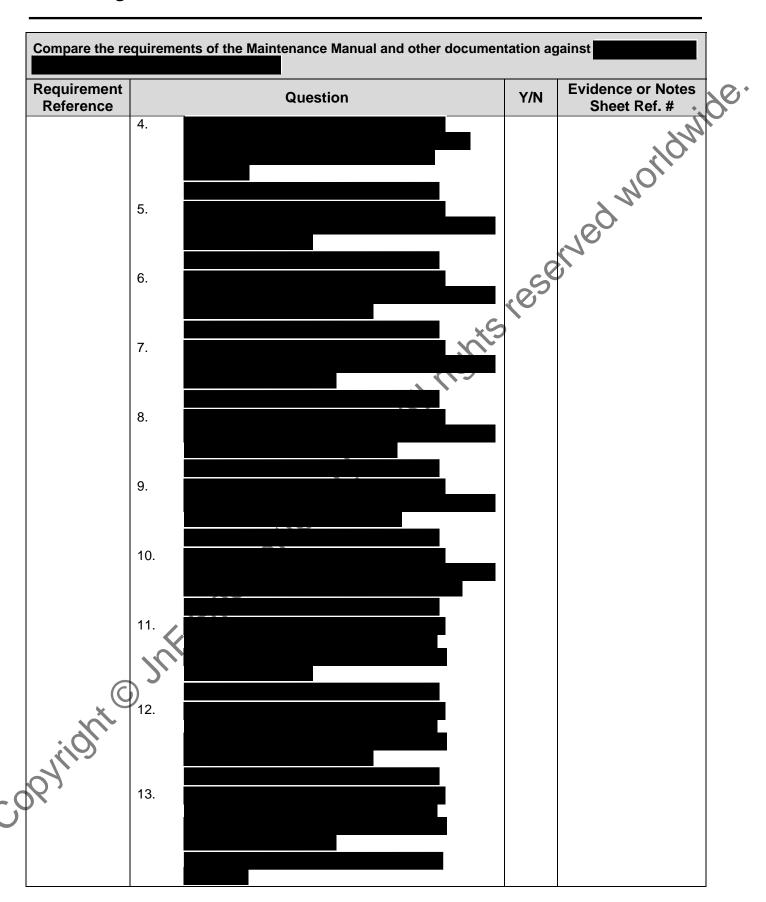
Requirement Reference	Question	Y/N	Evidence or Note: Sheet Ref. #
14			Sheet Ref. #
15			.00
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17	, see a	9	
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23			
24	is responsible for the quality of the Maintenance Program?		
25			
26			
27			

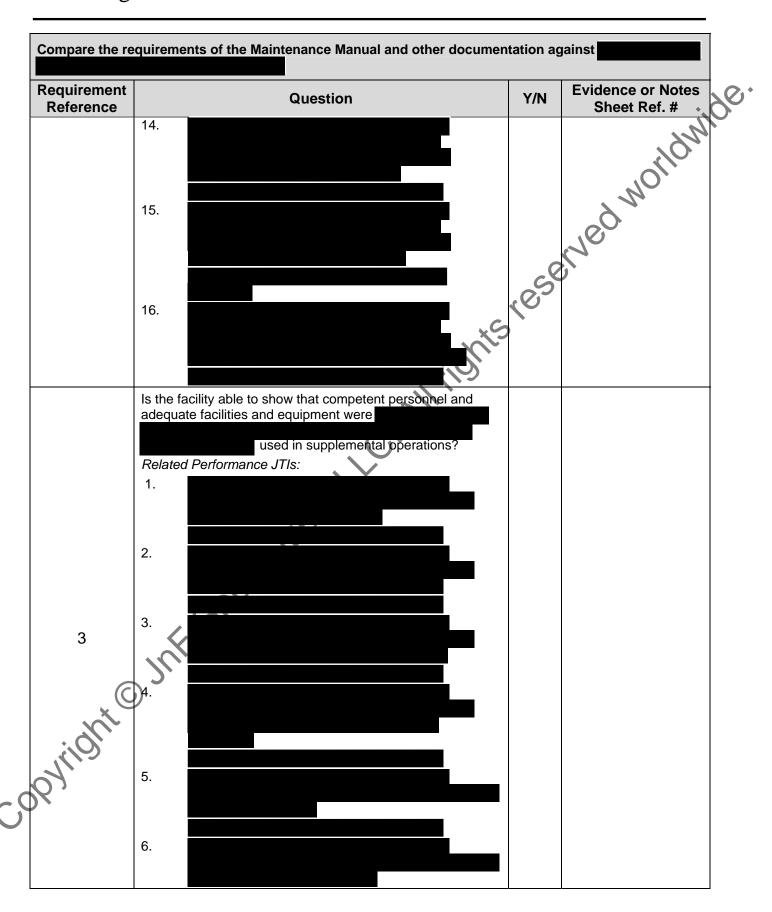


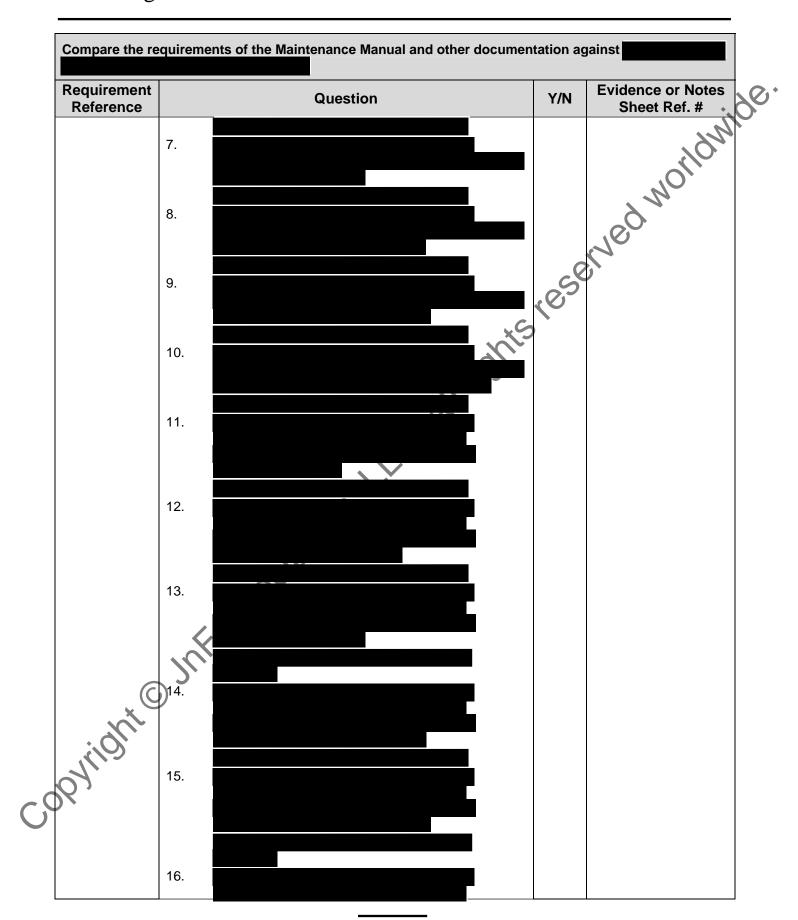












Requirement Reference	Question	Y/N	Evidence or Notes Sheet Ref. #
			161
4	Are the facility's policies, procedures, instructions and information for the Maintenance Facility/Main Maintenance Base process, followed?		940.
5	Are the Maintenance Facility/Main Maintenance Base process controls followed?	0	Nes
6 Priorit	3.	105	

Requirement Reference	Question	Y/N	Evidence or Notes Sheet Ref. #
			197
7	Are the process measurements for the Maintenance Facility/Main Maintenance Base process effective in		od worke
8	Do personnel properly handle the associated interfaces by	S	N
Man	agement Responsibility	& Ai	uthority
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Hilo,			
<			

Compare the re	equirements of the Maintenance Manual and other documen	tation aç	painst
Requirement Reference	Question	Y/N	Evidence or Notes Sheet Ref. #
Conti	nuing Analysis and Surveill	anc	e System [©]
1	Does the facility conduct audits to determine		wed works
2	Does the facility collect and analyze data to determine	res)
3	Does the facility initiate corrective action plans with		
4			
5			
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ight.			
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11			

Compare the re	equirements of the Maintenance Manual and other documen	itation aç	gainst
Requirement Reference	Question	Y/N	Evidence or Notes Sheet Ref. #
12	Do personnel properly handle the associated interfaces by		day
Man	agement Responsibility a	& A1	uthority
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dd additional			197
Requirement Reference	Question	Y/N	Evidence or Notes Sheet Ref. #
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ACT - STEP FOUR:

Review the process for the maintenance program.		
Question	Y/N	Evidence or Notes Sheet Ref. #
Are the inputs listed by the maintenance program accurate and complete as		do
Are the inputs being properly		, NO
Are the process steps accurate and complete as		60
Are there sufficient check steps (inspections, tests, reviews, approvals, signoffs, etc.) that ensure	.0	170
Does the process appear to	(8)	
Does the process appear to	•	
Are process objectives		
Does the process appear		
Are objectives for		
Who has responsibility/authority for		
What are the inputs / outputs		
Is the process controlled		
Are individuals		
Do individuals		
How is the output		
Are the objectives of the process		
Who supports this process and how		
Indicate any problems uncovered with the process:		
Provide brief details on any areas that were found to be		
List Records Reviewed – attachments A/R		
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STEP FIVE:

	NONCONFORMITIES
SCAR#	Describe finding as it appears in the system
1	NONCONFORMITIES Describe finding as it appears in the system
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STEP FIVE:	
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OPPORTUNITIES FOR IMPROVEMENT			
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3		- Nis	
4		C.	
	- Aties		
STEP	SIX:		
All auditors	s on the audit team must		
	1/UK		
Audit rep submissi	ort reviewed and ready for	Signature of Lead Auditor	
164,	<u>-</u>	Date	

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NOTES PAGE

Note #	Notes, evidence, findings, comments, etc. Notes, evidence, findings, comments, etc. Notes, evidence, findings, comments, etc.
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