

# REDACTED

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## HOW TO PERFORM Configuration Audit

(mo/yr)

Revisions					Rev:				
Letter		E.O. Number - Description					Date		
Used On:		Contract#:		Your Co Name					
Prepared By:									
Your Dept:									
Your Dept:				Your Procedure Name					
Your Dept:				Your Procedure Number					
Your Dept:				Size:	A	CAGE:		Form Rev: Orig	

Your Logo

Op#	STEP	ACTION
Steps may be performed before, during or after manufacturing		(Your) Assembly
1	QC	Produce Data List, (Your #), – complete all fields, particularly the field labeled [REDACTED]
2	QC	Record the revision level of P/N's [REDACTED]
3	QC	Record the Supplier name and [REDACTED] for each item
4	QC	Compare the Supplier names on the Data List to the Suppliers listed in the Approved Supplier Listing (Your #)
	IF	THEN
4.1	Revs for A/D do not match Revs for A/B	Notify the Quality Mgr and Project Engr., then determine the root cause for the difference and perform [REDACTED]
4.1.1	Revs for A/D and A/B are different	Record the EO number(s) in the affected Op# of [REDACTED] verify the EO is [REDACTED], contains no [REDACTED] and is available for [REDACTED]
4.2	Supplier name is not listed in [REDACTED]	Notify the Quality Mgr, then determine the root cause for [REDACTED]
Op#	STEP	ACTION
Steps may be performed before, during or after manufacturing		(Your) Assembly
5	QC	Produce an As-Designed vs [REDACTED] complete all fields, particularly the field labeled [REDACTED]
6	QC	Record the revision level of P/N's recorded on the travelers in the applicable [REDACTED]
7	QC	Record the Supplier name and [REDACTED] for each item
8	QC	Compare the Supplier names on the List to the Suppliers listed in Approved Supplier Listing (Your #)
	IF	THEN
8.1	As-Designed does not match As-Built or As-Tested	Notify the Quality Mgr and Project Engr., then determine the root cause for [REDACTED]
8.2	Supplier name is not listed in the Approved Supplier Listing	Notify the Quality Mgr, then determine the root cause for [REDACTED]

Your Co Name	REV	CAGE	DOC#:	[REDACTED]
			Your Procedure#	