Your Company Name

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	Document Identifier:	Quality Plan
	Date:	Latest Revision Date
	Project:	Client, Unique ID, Part Number
	Document Status:	Draft, Redline, Released, Obsolete
	Document Link:	Location on Server (if used)

(Your Customer Name)
PROJECT NAME: XXXXXXXXXXXX

Abstract: This document describes the Company's quality plan for project (your

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Page 1 of 8

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		Page 2 of 8

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Your Logo	V C N	Quality Plan
	Your Company Name	Rev: Orig

TABLE OF CONTENTS

	TABLE OF CONTENTS
1.0	SCOPE
2.0	SCOPE
3.0	SUBMITTALS
4.0	INSPECTION SYSTEM
5.0	TESTING
6.0	DOCUMENTS AND RECORDS
7.0	CONTROL OF NONCONFORMANCES
8.0	DOCUMENTATION
9.0	WORKMANSHIP
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	Page 3 of 8
	Page 3 of 8 This document expires 30 days after printing unless marked "Issued".

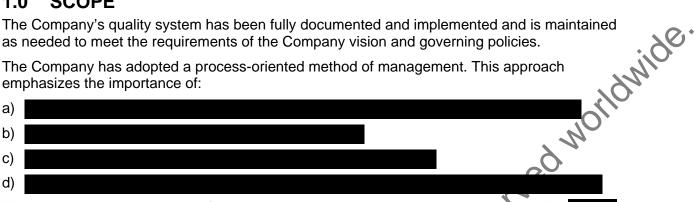
Page 3 of 8

Your Logo	V C N	Quality Plan
	Your Company Name	Rev: Orig

1.0 SCOPE

The Company's quality system has been fully documented and implemented and is maintained as needed to meet the requirements of the Company vision and governing policies.

The Company has adopted a process-oriented method of management. This approach emphasizes the importance of:



The sequence and interaction of processes has been determined and are controlled by

Construction operations are performed according to applicable work instructions.

The Project Manager oversees all aspects of the job - responsibilities include:

RESPONSIBILITY AND AUTHORIT 2.0

All employees are empowered to request corrective or preventive action to prevent the occurrence of nonconformities relating to the construction process or the quality management system. The Project Inspector oversees this effort and makes sure that

Project Manager (guidance note: find and replace "project manager" with applicable title)

The Project Manager has the authority to

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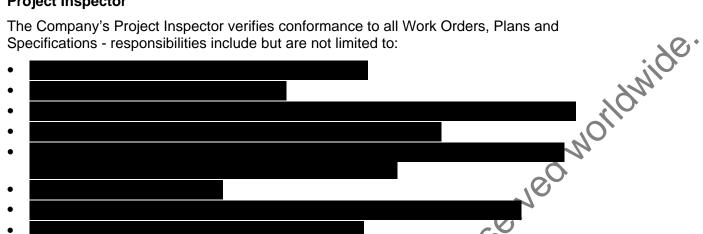
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	Your Company Name	Rev: Orig

Project Inspector

The Company's Project Inspector verifies conformance to all Work Orders, Plans and Specifications - responsibilities include but are not limited to:















See the Company's organization chart for lines of authority.

SUBMITTALS 3.0

Submittals are scheduled, reviewed, certified and managed to include

Submittal Register

The Work Order is tailored to meet project schedules and is used as

General Submittal Procedure

Prior to submittal, all items are checked and approved by the Project Inspector and each item is

INSPECTION SYSTEM

Supplies are purchased and incoming materials are inspected to

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The work instruction and other techron all cases, this includes	nical documentation provide the	requirements for all work.	
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he following inspections are perform	med as required:	>	
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spection operations are defined in	applicable work instructions.		
5.0 TESTING	65 \ (1)		
he Testing Plan for the (your project	ct name) is as follows:		
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ontrol, verification and acceptance	testing procedures for each sp	pecific test include	
.0 DOCUMENTS AND R	ECORDS		
ecords are controlled according to			
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	Page 6 of 8		

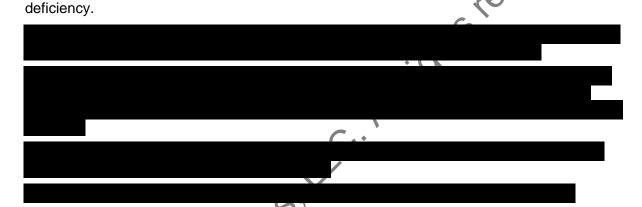
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	Your Company Name	Rev: Orig

7.0 CONTROL OF NONCONFORMANCES

Morldwide Items that are found to be nonconforming against specified requirements are identified, documented, segregated (if possible), evaluated and dispositioned to prevent unintended use or delivery. Necessary corrective and preventive actions are taken to

REWORK PROCEDURES

The Company has long standing successful Control of Nonconformances and Corrective and Preventive Action programs to ensure all deficiencies are recorded, logged and pursued from identification through acceptable corrective and preventive action. Upon identification of a construction deficiency, a Request for Support form sinitiated by the Project Inspector and forwarded to the appropriate subcontractor for notification of construction



DOCUMENTATION 8.0

All reportable records include

All submittals of records are maintained.

Test Reports are attached to the Daily Report/Work Order as they are received by the Project Inspector.

The Project Inspector submits all Inspection Reports not more than one (1) working day after each inspection.

Typical Registers / Files Maintained (as required)

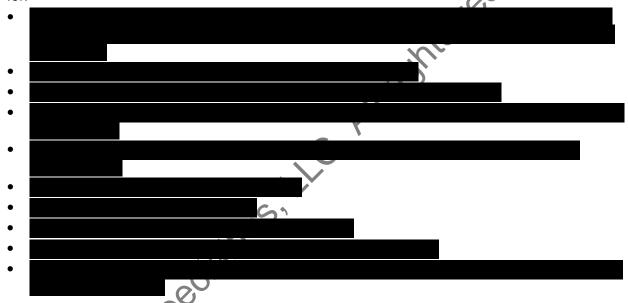


Page 7 of 8

Your Logo Quality Plan Your Company Name Rev: Orig

WORKMANSHIP 9.0

red worldwide. The Company plans and carries out work activities that may include workmanship requirements for:



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Page 8 of 8

DAILY QUALITY CONTROL REPORT

Name:	Your Company Name			
Address:				
Contract No:		Date:		
Report No:				
Description and Location			. 20	
of Work:				
	Clear		7/1/2	
Weather:	P. Cloudy	Temperature:	Min Max	
	Cloudy		,0	
Rainfall:	inches		N	
Contractor/Subcontractors	and Area of Responsibility w	ith Labor Count for Each	<u> </u>	
a.			(8)	
b.			N	
c.			3,	
d.		3		
Equipment Data: (indicate	items of equipment, other tha	in hand tools and whether or	not used)	
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Project Inspector:		100	
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NONCONFORMANCE REPORT

		ntinuous Improvement Opportunity \(\subseteq Calculated Risk	K Releas
CONTRACTOR: NCR#:		DATE RECEIVED: SHEET	OF.
	D14-#.		OF
Punch #: Item Name:	Bldg#:	Quantify: Job Number: Description: ID S/B Spec#, Para#, & IS Condition w/Quantity &Dimension Affected	# Discrepa
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QUALITY CONTROL REPORT

Contractor's Name:					
Contractor's Address:					
Contract No:		Date:			
Report No:					
Description and Location					
of Work:					
Weather:	Clear P. Cloudy Cloudy	Temperature:	Min Max		
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